**Funding process for the Summer 2021 HAF Programme:**

**Name of Company/organisation/charity/setting/school:**

………………………………………………………………………………………………….

**Name and contact number for link person**:

………………………………………………………………………………………………….

There are several elements to providing the full HAF Programme offer. As the COVID-19 restrictions are eased the expectation is that all Programme partners will be able to offer the full Programme. The provision that you agree to offer will be monitored by the HAF Programme Team. Please provide the following information:

**Element 1 - Food**

There is an expectation that at least one healthy, balanced meal a day will be provided. There is no requirement for the meals to all be hot, but hot meals are encouraged where possible. The meals must meet School Food Standards: <https://www.gov.uk/government/publications/school-food-standards-resources-for-schools>. All food provided as part of the HAF Programme must comply with regulations on food preparation and consider allergies and dietary requirements and preferences as well as any religious or cultural requirements for food. Please indicate which elements of the nutritional food offer you are planning to deliver:

|  |  |
| --- | --- |
| **Food element**  | **Please tick the one(s) which apply to you:** |
| Hot food daily |  |
| A full meal that may not be hot daily |  |
| Daily nutritious snacks (as well as a full meal) |  |

**Element 2 – Enriching and physical activities**

Clubs must provide fun and enriching activities that provide children with opportunities to develop new skills or knowledge which are age appropriate. They must provide activities which meet the Physical Activity Guidelines (<https://www.gov.uk/government/publications/physical-activity-guidelines-uk-chief-medical-officers-report>) on a daily basis.

**Element 3 – Nutritional Education**

Clubs must include an element of nutritional education each day aimed at improving the knowledge and awareness of healthy eating for children.

**Element 4 – Food education for families and carers**

Clubs must include at least weekly training and advice for parents, carers, or family members on how to source nutritional food and prepare and cook low-cost nutritious meals.

**Element 5 – Signposting and referrals**

Clubs must be able to provide information, signposting or referrals to other services and support that would benefit the children who attend their provision and their families. This may include, but is not limited to, information about Citizen’s Advice, debt and financial education, healthcare professionals, family support services, housing support officers, and Jobcentre Plus.

|  |  |
| --- | --- |
| **We can:** | **Please tick the one(s) which apply to you:**  |
| Provide information for families  |  |
| Provide sessions for families  |  |
| Make referrals as required  |  |

I confirm that we will meet all the criteria for the funding for the HAF Programme for summer 2021. I understand that should we fail to meet any of the criteria an element of the funding may be withheld.

**Signed**: ……………………………………………………………………………………….

**Print Name**: …………………………………………………………………………………

**Date**: …………………………………………………….

**Funding arrangements**

|  |
| --- |
| Funding available per eligible child per week is **£122.00** for a minimum of 4 hours a day 4 days a week for a maximum of 4 weeks |

If your application is accepted, we will contact you to discuss payment arrangements and the HAF Programme monitoring and evaluation process.

Thank you for completing this form. Please return it as soon as possible, and at the latest by **25 June 2021** to KentHAF@theeducationpeople.org so that funding can be allocated accordingly.

Planned date for first payment of **50%,** once funding application is agreed

Planned date for interim payment of **25%,** week beginning **23 August 2021**

Monitoring forms must be received by **10 September 2021**

Planned date for final payment of **25%,** once monitoring has been completed and agreed