**Responding to an Online Safety Concern**

**Deliberate**

Consult with Education Safeguarding Service

**Online Safety Incident**

**Key Local Contacts**

**Designated Safeguarding Lead (s):** Name, Role and contact info

**Area Education Safeguarding Advisor:** Name, contact info

**Education Safeguarding Advisor (Online Safety):** Rebecca Avery 03000 415797

**Front Door:** 03000 411111

**LADO:** 03000 410888

**Kent Police:** 101 or 999 if immediate risk of harm

**Illegal or Harmful Contact or Conduct**

**Conduct**

**Content**

**Child**

**Member of Staff**

Report to Headteacher (or equivalent in line with allegations policy)

Report to DSL

**Accidental Exposure**

**Illegal Content**

**Unsure**

**Inappropriate Conduct or Content**

If criminal or child protection investigation required

Consult with LADO

Report to DSL

Report to agencies, as appropriate and in line with child protection procedure.

Inform the Designated Safeguarding Lead

**Possible Internal Actions**

* Sanctions (if deliberate)
* PSHE/citizenship
* Restorative justice
* Anti-bullying
* Parental work
* School support e.g. counselling, peer mentoring
* Request support/advice from Education Safeguarding Service

**Possible Internal Actions**

* Staff training
* Disciplinary action if deliberate – contact personnel provider
* School support e.g. counselling
* Request support/advice from Education Safeguarding Service

**Member of Staff**

This may include CEOP, Children’s Social Work Service, and/or Kent Police

Report to Internet and/or Filtering Service Provider

**Child**

Consult with Education Safeguarding Service

Report to Internet Watch Foundation ([www.iwf.org.uk](http://www.iwf.org.uk)), Kent Police and/or Front Door as appropriate

Record incident and action taken. Review policies and procedures and implement changes