**Suggested number of first aid personnel are outlined below:**

Where there are special circumstances, perhaps because of the remoteness of emergency medical services, or because you have shift workers or occupy several separate buildings, you may need more first aid personnel than set out below. You will need extra people to cover for absences, leave etc.

You should make sure there are enough first aid personnel at all times.

|  |  |  |
| --- | --- | --- |
| **From your risk assessment, what degree of hazard is associated with your work activities?** | **How many employees do you have?** | **What first-aid personnel do you need?** |
| **Lower-hazard**e.g. shops and offices, libraries | Fewer than 25 | At least one appointed person |
| 25 – 50 | At least one first-aider trained in Emergency First Aid at Work (EFAW) |
| More than 50 | At least one first-aider trained in First Aid at Work (FAW) for every 100 employed (or part thereof) |
| **Higher-hazard**e.g. light engineering and assembly work, food processing, warehousing, extensive work with dangerous machinery or sharp instruments, construction, chemical manufacturer | Fewer than 5 | At least one appointed person |
| 5 – 50 | At least one first trained training in EFAW or FAW depending on the type of injuries that might occur |
| More than 50 | At least one first-aider trained in FAW for every 50 employed (or part thereof) |

NB: This table refers to FAW and EFAW – but you may choose some other level of training appropriate for your circumstances.