**You are required by law to assess significant risks in your workplace and consider the risks of injury and ill health identified in this risk assessment.**

**Appendix 1**

Risk assessment for first aid needs

The following guidance is designed to help managers assess their need for first aiders.

|  |  |  |  |
| --- | --- | --- | --- |
| **Aspects to consider** | **Y** | **N** | **Impact on first aid provision** |
| 1. Are there any specific risks of injury and/or ill health arising from the work as identified in your risk assessments? |  |  | If the risks are significant you may need to identify first aiders. |
| 1. Are there any specific risks from work   with such things as:   * hazardous substances? * dangerous tools? * dangerous machinery? * dangerous loads or animals? |  |  | You will need to consider:   * specific training for first aiders * extra first aid equipment * precise siting of first aid equipment * informing the emergency services * a first aid room. |
| 1. Are there parts of your establishment   where different levels of risk can be  identified (e.g. a food technology room  in schools)? |  |  | You will probably need to make different levels of provision in different parts of the establishment. |
| 1. Are large numbers of people employed on site? |  |  | You may need to employ first aiders to deal with the higher probability of an accident. |
| 1. Are there inexperienced workers on site, or employees with disabilities or special health problems? |  |  | You will need to consider:   * special equipment * local siting of equipment. |
| 1. Are the premises spread out, e.g., are   there several building on the site or  multi-floored buildings? |  |  | You will need to consider provision in each building or on several floors. |
| 1. Is there shift work or out-of-hours   working in your premises? |  |  | Remember that there needs to be first aid provision whenever people are at work. |
| 1. Is your workplace remote from emergency medical services? |  |  | You will need to:   1. inform local medical services of your location 2. consider making special arrangements with the emergency services. |
| 1. Do you have employees who travel a lot or work alone? |  |  | You will need to consider:   * issuing personal first aid kits and training staff to use them * issuing personal communicators to employees, such as mobile phones. |
| 1. Do any of your employees work at  sites occupied by other employers? |  |  | You will need to make arrangements with the other site occupiers. |
| 1. Do you have any work experience or  trainees? |  |  | Remember that your first aid provision must cover them. |
| 1. Do members of the public visit your   premises? |  |  | You have no legal responsibilities for non-employees, but the HSE strongly recommends you include them in your first aid provision. |
| 1. Do you have employees with reading  or language difficulties? |  |  | You will need to make special arrangements to give them first aid information. |
| 1. What is your record of accidents and   cases of ill health? What sort were  they and where did they happen? |  |  | You may need to:   * locate your provision in certain areas * review the contents of the first aid box. |