Location: ……………………………………………………………………………………

Nature of work: ……………………………………………………………………………..

Work to be carried out by: …………………………………………………………………

Check completed by: ………………………….………….. Date: ………………………..

This checklist should be used to check all health and safety arrangements are in place before starting work on a roof or allowing contractors to work on a roof.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | *Yes* | *No* | *N/A* |
| *1* | Has a risk assessment been carried out for the roof work required and has a method statement been produced? This should include how tools/materials will be transported to the work area. |  |  |  |
| *2* | Fragile surfaces or roof lights have been identified and adequate precautions taken All roof areas should be deemed fragile until a competent person has confirmed they are not. |  |  |  |
| *3* | Only the prescribed and safe means of access will be used |  |  |  |
| *4* | Only fixed walkways will be used |  |  |  |
| *5* | Duckboards and crawling ladders will be used as applicable |  |  |  |
| *6* | Guardrail or other fall prevention/mitigation system in place |  |  |  |
| 7 | Temporary and mobile scaffolding has been erected by a competent person. Guardrails and toeboards are included. |  |  |  |
| 8 | Temporary scaffolding checks will be carried out at least once a week and recorded in the prescribed register, as required by the Work at Height Regulations 2005 |  |  |  |
| 9 | The work will not be carried out alone |  |  |  |
| 10 | Only competent personnel trained to carry out roof work permitted to work on roof |  |  |  |
| 11 | Adequate supervision is in place |  |  |  |
| 12 | All ladders are lashed or footed |  |  |  |
| 13 | The risk from falling objects has been assessed. The safety of persons working below must be ensured. Employing flagmen and erecting barriers/roping off the area has been considered. Adequate signage is displayed as required (consider items which may fall through the roof as well as from the edge of the roof) |  |  |  |
| 14 | Ensure access to roof is prevented for unauthorised persons |  |  |  |
| 15 | Articles on the roof will be secured against high winds |  |  |  |
| 16 | If hot work is to be carried out, a hot work permit has been completed |  |  |  |
| 17 | Existing overhead services or obstructions crossing or adjacent to intended roof work have been considered |  |  |  |
| 18 | Ducts or outlets on roof(s) have been considered and any hazard from fumes dealt with. |  |  |  |
| 19 | All suitable Personal Protective Equipment has been identified and will be worn |  |  |  |

Additional hazards and control measures identified:-

………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………