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| **Referring to The Rosewood School (TRS) for support:**TRS believe that all young people are best educated in full time education at their main school/provider. The Rosewood School is intended to be a short-term educational support service for pupils with health-based barriers to accessing this full-time education. It is designed to:* Provide education, support and advice to enable continuity of education in cases where young people’s access to full time education is compromised by health needs.
* Work towards a programme of reintegration in to home school provider (or onward provision) as soon as is possible and appropriate.

When allocating provision TRS operates to the following broad guidelines (in line with the principles of ‘Ensuring a good education for children who cannot attend school because of health need’ DFE 2013). This states that ‘hard and fast rules’ should not apply. TRS’ key principles are: * The primary need in all cases must be a health need. All young people referred must have a fully completed Individual Healthcare Plan (IHCP).
* Where there is a perceived mental health need, TRS consults NELFT support to ensure decisions over provision are appropriate.
* Every case referred to TRS is considered on its own merits and provision/advice and support will be allocated in the best interests of the young people referred. Broadly this means that TRS will always work towards re-integration with home school, or onward provision as soon as possible, and attempt to allocate provision that will enable this to happen as quickly as possible.

**Referral Criteria:** The following are accepted as broad criteria for referral. TRS’ referral panel will then consider applying support in one of our designated forms: TRS aims to support young people that broadly meet the following statements with the aim of reintegrating fully to the referring school, or supporting towards onward provision as soon as possible and appropriate.* The young person’s health has significantly reduced their ability to access their home school full time and this is reflected in their attendance record.
* A senior medical professional (such as a consultant, mental health practitioner etc) is providing support, diagnosis and/or advice. This applies to pupils whose cases are managed by hospitals within Kent as well as in more specialist hospitals in London and across the country; Please Note: GP referral is not sufficient.
* A change in medical advice or medication has meant that a young person requires increased medical review, intervention, support or flexibility to allow them to attend education full time.
* Health need can mean either physical health need, or mental health condition meaning it is disrupting the young person’s ability to attend school full time.
* A young person has been discharged from tier 4 Mental Health Service services and requires on-going support before full time re-integration to school.
* When further dialogue post-referral is required between TRS and schools there may be the need for further discussion with medical professionals to ensure correct decisions are reached in the best interest of all young people.

**Notes regarding young persons with an EHCP, or a special educational need:*** TRS aims to support young people that have a health need preventing access to education. If the young person also has an EHCP, or are en-route towards allocation of an EHCP the case will be considered following the same protocol as all cases based on the individual situation.
* If an EHCP is already in place and an additional health needs arises which overrides the priority need previously designated on the EHCP, an early review meeting with County SEN must be conducted due to the possibility of a short term change of educational provision. We will require minutes of this meeting and proposed time scales for re-integration to the onward provision. We will also require a copy of the provision plan that is drafted in order to consider this case fully. We will allocate provision where appropriate that supports education with the aim of reintegrating fully to the referring provider, or supporting towards onward provision as soon as possible and appropriate.

It should be noted however that TRS is not a specialist provision and will not always be able to provide appropriate support when an EHCP has named a specialist provision. It should also be noted that TRS cannot be named on an EHCP as a main provider of education.* TRS’ provision will be considered if the main condition preventing full time access to named educational provision is a health condition as defined in the referral criteria
* TRS’ provision will not normally be considered appropriate if the main cause of inability to access educational provision is not a health condition, particularly if the condition is identified as neuro-developmental or is covered under the broad definition of ‘SEN’.
* TRS will support completion of ‘Appendix 2’ whilst pupils are in receipt of support, with the aim of reintegrating fully to the referring school, or supporting towards onward provision as soon as possible and appropriate
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**Overview of types of TRS support available:**

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| **Type of Support** | **Details** |
| **Advice & Guidance**  | A member of the TRS team will provide advice and guidance to school staff on how to support and accommodate the young person’s need. The exact staff member, and the advice will depend upon the needs of the young person. |
| **Outreach Support**  | TRS can provide an outreach worker for re integration support for the young person to one of The Rosewood Schools or to the home school The exact nature of the support will depend upon the individual circumstances, needs of the pupil and based on communication with the referring school.  |
| **School Based Provision**  | Attendance is designed to be in a format that suits pupils’ needs for an agreed time period. The general aim is to ensure pupils do not miss education whilst they are unwell, TRS aims to ensure academic progress is maintained as much as it can be during pupil’ stay with TRS. TRS staff together with the referring schools will design a re-integration plan to support reintegration back into school, or into onward provision where required. |
| **Remote Education**  | In a minority of cases TRS can provide remote education. This provision is for immune compromised pupils and only provided in exceptional cases. Remote learning can be intensive and detrimental to pupils social and emotional well being reinforcing their isolation from peers and the school environment. |
| **Residential Provision** **(Staplehurst Education Unit)** | We deliver an education provision within a secure residential site in Staplehurst. Admission is under the control of NELFT, this is independent to the TRS referral process.There are a limited number of beds which are allocated by NELFT dependent upon the mental health need of the pupil; all of which are tier 4 highly specialised in-patient units and intensive community treatment services. TRS provides education for the in-patients and liaises with schools over the nature of this provision. |