**MODEL LETTINGS PRICING DOCUMENT**

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| **Facility being hired** | **Cost per hour** | **Additional fees** |
| ***Example:*** *School Hall* | £*20.25* | *Cost of caretaker to lock school up £8.50* |
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*Please note that school facilities can only be ordered in quantities of fifteen minutes/half an hour/one hour blocks (or as determined by the school)*

This lettings pricing document should be attached to the School’s Lettings Policy and should be approved at the same time as the lettings policy on a yearly basis.