**Reconfirmation Statement for 30 hours of free childcare for foster children in Kent**

To continue to receive 30 hours of free childcare for a foster child in your care, you **must reconfirm your details every three months** to ensure you still meet the eligibility criteria. This form must be completed and sent back to KCC’s Management Information Team in time for reconfirmation to be issued **before 31 March/31 August/31 December**. If this form is not received in time to meet this deadline, you will no longer be eligible to receive 30 hours of free childcare.

You must speak to the child’s social worker before completing this form.

If your circumstances have changed since the original 30 hours of free childcare application was completed, you must complete a new application form. This can be found at <http://www.kelsi.org.uk/early-years/sufficiency-and-sustainability/free-early-education/30-hours-of-free-childcare>

Once completed, this form must be sent to the child’s social worker who will check the form and forward onto the Children in Care Service Manager to be agreed and countersigned.

**The Manager who countersigns this form is the designated person to reconfirm eligibility for the 30 hours of free childcare for the child.**

Once countersigned, the form will be sent to KCC’s Management Information Team to process. You will receive an email from [eyfe@kent.gov.uk](mailto:eyfe@kent.gov.uk) reconfirming eligibility and containing your unique 11 digit 30 hour code with new validity dates. You will then need to inform your Early Years Provider that your code has been successfully renewed for the coming term.

**This form is only for foster carers.** If you are applying for 30 hours of free childcare for your own children use the government childcare service: [www.gov.uk/help-with-childcare-costs](http://www.gov.uk/help-with-childcare-costs)

## Section 1 – about you (primary foster carer)

1.1 Your details:

|  |  |
| --- | --- |
| **Title** |  |
| **First name** |  |
| **Last name** |  |
| **Address** |  |
| **Postcode** |  |
| **Email address** |  |

We need your email address to send you confirmation of the new validity dates assigned to your renewed 30 hour 11 digit eligibility code.

1.2 Has your employment status changed since the original 30 hours of free childcare application was completed?

Yes

No

If **Yes**: Please speak to the child’s social worker, and if applicable complete a new 30 hours of free childcare application.

## Section 2– your partner (if applicable)

2.1 Your partner’s details

|  |  |
| --- | --- |
| **Title** |  |
| **First name** |  |
| **Last name** |  |

2.2 Has your partner’s employment status changed since the original 30 hours of free childcare application was completed?

Yes

No

If **Yes**: Please speak to the child’s social worker, and if applicable complete a new 30 hours of free childcare application.

## Section 3 – the child who will get 30 hours of free childcare

3.1 Foster child details:

|  |  |  |
| --- | --- | --- |
| **First name** | **Last name** | **Date of birth (DD/MM/YYYY)** |
|  |  |  |

3.2 Social worker details:

|  |  |
| --- | --- |
| **Social worker name** |  |
| **Telephone number** |  |
| **Email address** |  |

### Section 4 – declaration

4.1 Your declaration:

I declare that the information I have given on this form is correct and complete and I am reconfirming my details to revalidate the child’s eligibility for 30 hours of free childcare.

|  |  |
| --- | --- |
| **Signature** |  |
| **Date (DD/MM/YYYY)** |  |

4.2 Your partner’s declaration:

I declare that the information I have given on this form is correct and complete and I am reconfirming my details to revalidate the child’s eligibility for 30 hours of free childcare.

|  |  |
| --- | --- |
| **Your partner’s signature** |  |
| **Date (DD/MM/YYYY)** |  |

**Important:** Before KCC’s Management Information Team can reconfirm the 30 hour eligibility code, this form must be counter-signed by the Children in Care Service Manager to ensure the eligibility criteria is still being met. Please speak to your social worker to ensure the form is passed to the correct designated person to obtain the countersignature needed to reconfirm eligibility.

### Section 5 – designated person declaration

5.1 I declare that the foster carer/s named in this reconfirmation statement continue to meet the paid employment criteria and I confirm that attending an early years provision for up to 30 hours of free childcare a week remains consistent with the care plan for the foster child named in this statement.

|  |  |
| --- | --- |
| **Name** |  |
| **Signature** |  |
| **Position and contact details** |  |
| **Date (DD/MM/YYYY)** |  |

| **Data protection statement**  We work in an integrated way with other children’s services teams in KCC and with partner organisations to ensure we deliver the best possible outcomes for children, young people and families in Kent.  We collect and use personal information to comply with our legal obligations under section 537A of the Education Act 1996, section 83 of the Children Act 1989, and to carry out tasks in the public interest. If we need to collect special category (sensitive) personal information, we rely upon reasons of substantial public interest (equality of opportunity or treatment).  We use your information to: check and calculate entitlement to Free Early Education Funding; meet statutory requirements and enable financial and policy compliance checks within Early Years Settings.  We may share your information with: teams within Kent County Council to improve outcomes for children and young people; commissioned providers of local authority services; schools; local or central government bodies; and partner organisations signed up to the Kent & Medway Information Sharing Agreement, where necessary, which may include social workers, health visitors, midwives, housing providers, Police, school nurses, doctors and mental health workers.  By completing this form, you are acknowledging that you understand how your information will be used.  To see KCC’s privacy statement, [click here](http://www.kent.gov.uk/about-the-council/about-the-website/privacy-statement). |
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