



How to place the two orders for Kent Reconnect

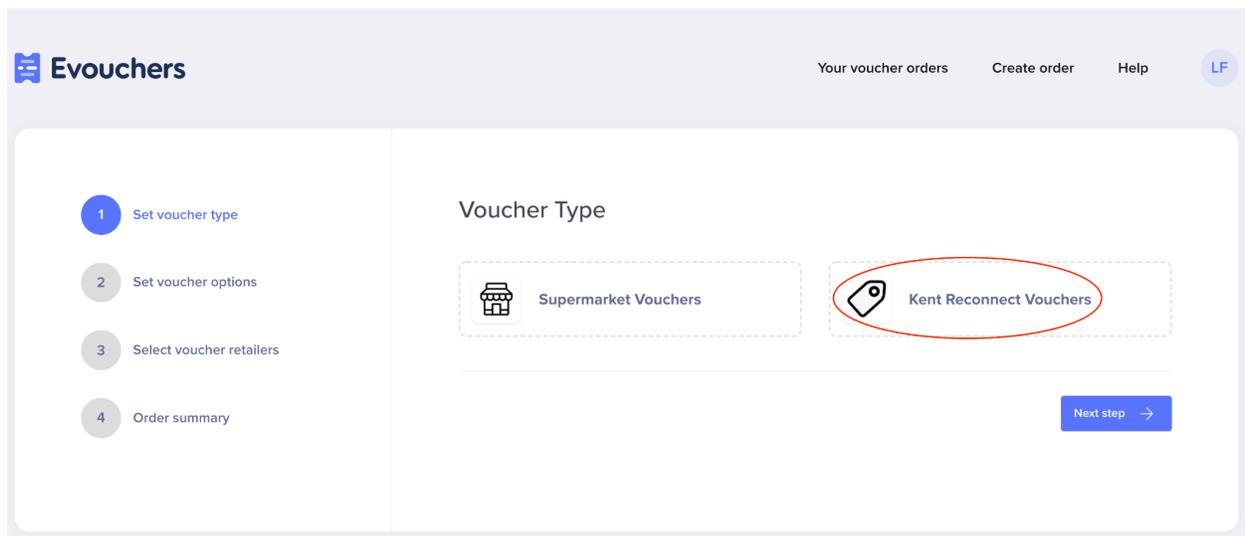
Order 1 = Leisure Centre Pass
Order 2 = Holiday Activity Clubs

Step 1:

Log into your Evouchers account and then select the **Create order** option in the top right on the screen.

Step 2:

Select **Kent Reconnect Vouchers** from the two options available



Step 3:

Enter the amount of vouchers you'd like for the **first order**. If you have a Wonde connection, you'll also see a calculator option to help you see the current FSM eligibility within your school.

The screenshot shows the 'Evouchers' interface. The top navigation bar includes 'Your voucher orders', 'Create order', 'Help', and a user profile 'LF'. On the left, a progress sidebar shows four steps: 'Set voucher type' (checked), 'Set voucher options' (active), 'Select voucher retailers', and 'Order summary'. The main content area is titled 'Voucher options' and asks 'How many vouchers do you want to order?'. Below this is a 'Click here to calculate' button and a text input field containing the number '1', which is circled in red. At the bottom, there are 'Previous step' and 'Next step' navigation buttons.

Step 4:

Select the Leisure Centre Pass from the options available.

The screenshot shows the 'Evouchers' interface at the 'Select retailers' step. The top navigation bar includes 'Your voucher orders', 'Create order', 'Shopping cart 2', 'Help', and a user profile 'LF'. The left sidebar shows four steps: 'Set voucher type' (checked), 'Set voucher options' (checked), 'Select voucher retailers' (active), and 'Order summary'. The main content area is titled 'Select retailers' and shows 'Categories:' with a 'Discount Vouchers' button. Below, it asks 'Select the retailers you would like to appear as an option for parents:' and has a 'Select all retailers' button. Two retailer options are shown in dashed boxes: 'Leisure Centre Pass' (circled in red) and 'Holiday Activity Clubs'. At the bottom, there are 'Previous step' and 'Next step' navigation buttons.

Step 5:

Confirm the number of vouchers and the voucher type (Leisure Centre Pass) and then add this order to your cart.

Evouchers Your voucher orders Create order Help LF

✓ Set voucher type
✓ Set voucher options
✓ Select voucher retailers
4 Order summary

Order summary

No. of vouchers	15
Retailers selected	Leisure Centre Pass

← Previous step **Add order to cart** →

Step 6:

Select the **Add to shopping cart** option from the bottom left of the screen.

Evouchers Your voucher orders Create order Shopping cart 1 Help LF

Shopping cart

Retailers selected	No. of vouchers	
Leisure Centre Pass	15	Edit Remove

+ Add to shopping cart

Summary

There is no cost for this order.

By placing this order you agree to the [terms and conditions](#) and our [privacy policy](#)

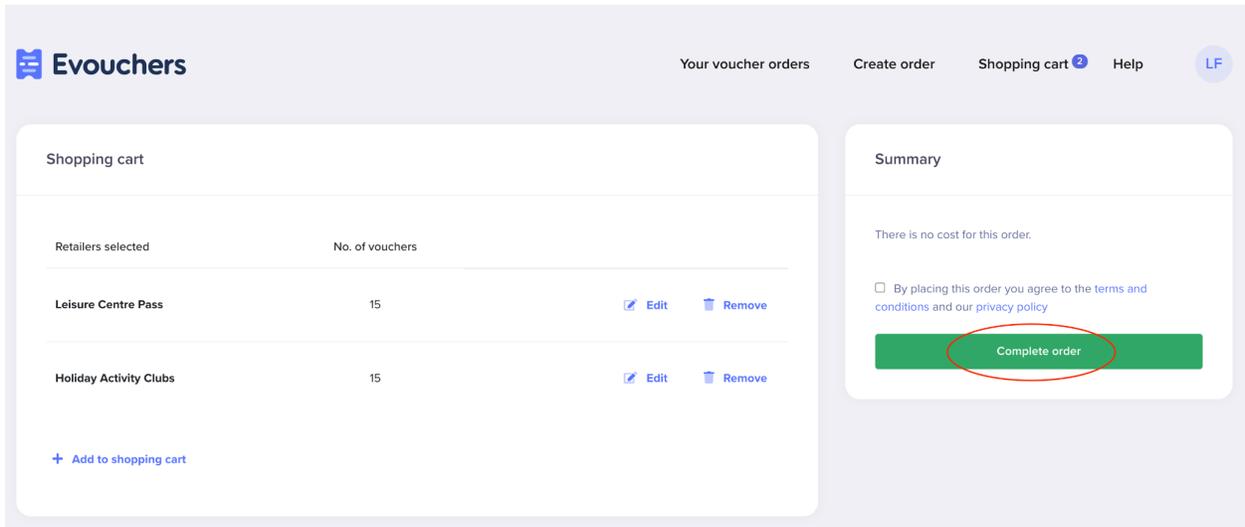
Continue

Step 7:

Complete the **second order** but this time select the **Holiday Activity Clubs** option.

Step 8:

Once you have added both orders to your shopping cart, you can now select the Complete order button.



The screenshot shows the Evouchers website interface. The top navigation bar includes the Evouchers logo, 'Your voucher orders', 'Create order', 'Shopping cart 2', 'Help', and a user profile icon 'LF'. The main content area is divided into two panels. The left panel, titled 'Shopping cart', contains a table with the following data:

Retailers selected	No. of vouchers	
Leisure Centre Pass	15	Edit Remove
Holiday Activity Clubs	15	Edit Remove

Below the table is a '+ Add to shopping cart' button. The right panel, titled 'Summary', displays 'There is no cost for this order.' and a checkbox for 'By placing this order you agree to the terms and conditions and our privacy policy'. A green 'Complete order' button is highlighted with a red circle.

Step 8:

You can now assign the two reconnect vouchers to the parents of eligible children.

Please do not forget to place the two orders and assign the two orders separately to the same parents.