

Dear Early Years and Childcare Providers

Please find below this week's Government updates for you and your staff. There have been no updates for families this week.

[Maintaining records of staff, customers and visitors to support NHS Test and Trace](#)  
12 April 2021

Updated the 'Information to collect' section to give clarity on how venues should ensure that a customer has checked in. This may apply to provisions where you are using a shared space and the hall or space used must use the track and trace system.

[Actions for early years and childcare providers during the coronavirus \(COVID-19\) outbreak](#) 13 April 2021

Guidance updated to reflect step 2 of the roadmap out of lockdown, on singing in parent and child groups, educational trips, and for staff and children who are clinically extremely vulnerable. Updated the face coverings section on visual communication, visors and exemptions.

**Taken from the document**

*'Face visors or shields can be worn by those exempt from wearing a face covering but they are not an equivalent alternative in terms of source control of virus transmission. They may protect the wearer against droplet spread in specific circumstances but are unlikely to be effective in preventing the escape of smaller respiratory particles when used without an additional face covering. They should only be used after carrying out a risk assessment for the specific situation and should always be cleaned appropriately.'*

**Educational Trips**

Before taking a trip providers need to read these sections and ensure they consider the guidance around risk assessment and the use of indoor and outdoor spaces.

The following documents have been updated with information about the fourth Self-Employment Income Support Scheme Grant

[Claim a grant through the Self-Employment Income Support Scheme](#) 9 April 2021

[How your trading conditions affect your eligibility for the Self-Employment Income Support Scheme](#) 9 April 2021

[How HMRC works out trading profits and non-trading income for the Self-Employment Income Support Scheme](#) 9 April 2021

[How your circumstances affect eligibility for the Self-Employment Income Support Scheme](#) 9 April 2021

[Return to your claim for the Self-Employment Income Support Scheme](#) 9 April 2021

[Tell HMRC and pay the Self-Employment Income Support Scheme grant back](#) 9 April 2021

[Check which employees you can put on furlough to use the Coronavirus Job Retention Scheme](#) 8 April 2021

Change made: Section on employee transfers under TUPE and on a change in ownership has been updated.

[Find examples to help you calculate your employees' wages](#) 8 April 2021

Change made: Examples updated to include employee reference dates.

[Calculate how much you can claim using the Coronavirus Job Retention Scheme](#) 8 April 2021

Change made: Maximum wage tables and claim dates have been updated.

[Penalties for not telling HMRC about Coronavirus Job Retention Scheme grant overpayments – CC/FS48](#) 8 April 2021

Change made: Coronavirus Job Retention Scheme – receiving grants you were not entitled to (CC/FS48) has been updated.

[Attendance in education and early years settings during the coronavirus \(COVID-19\) outbreak](#) 8 April 2021

Change made: Added 'Attendance in education and early years settings during the