

# Schools Financial Services

## Academic Year 2023-24



Tel: 03301 651 001

Email: [schoolsfinancialservices@theeducationpeople.org](mailto:schoolsfinancialservices@theeducationpeople.org)

### September

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

### October

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### November

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### December

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### January

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### February

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

### March

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### April

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### May

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### June

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30


### July


M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				


### August


M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

#### Final Deadline Dates:

 Close 22/23 accounts (Sep)


 Submit audited accounts and auditor's regularity assurance report


 Publish 22/22 accounts to Academy Trust website (Jan)

 Academy budget allocation 23/24 published (Mar)

 Submit anticipated BFRO 22/23 (May)

 Submit approved BFR3Y to EFA

 Closedown 21/22 financial year

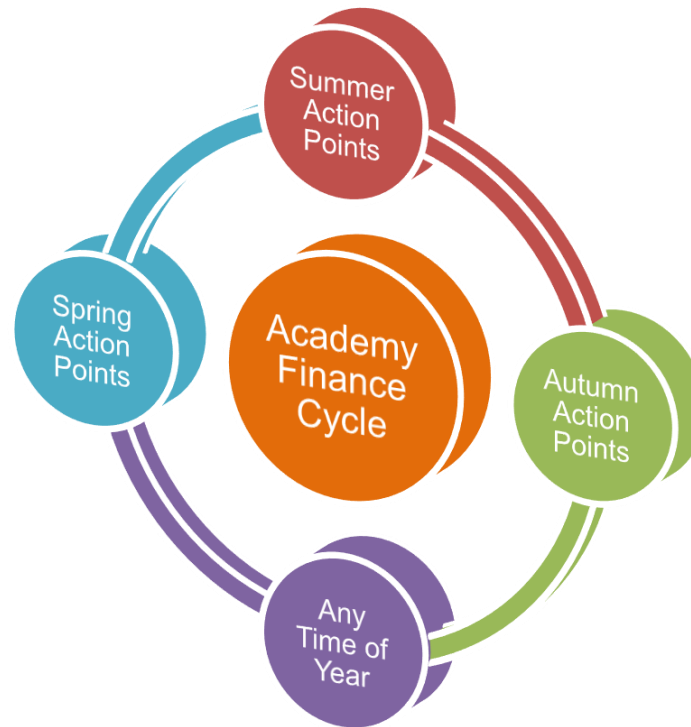
 School Holidays

 Bank Holidays

# Finance Cycle for Academies

- Submit anticipated outturn to EFA
- Submit approved budget for coming financial year to EFA
- Trusts submit their BFRO
- Trust submit their financial statement to Companies House
- Final payment for UIFSM
- Trust submit BFR
- First pupil premium payment by ESFA

- Academy budget allocation published
- Publish accounts to Academy Trust website
- Spring school census
- Trust submit accounts
- Trust publish financial statement
- Third pupil premium payment by ESFA
- Final pupil premium payment by ESFA



- Submit audited accounts to EFA
- Submit auditor's regularity assurance report to EFA
- School census
- Second pupil premium payment by ESFA
- Deadline for new CIF
- Complete land & building collection tool
- Trust submit audited financial statement
- Bids deadline for CIF
- Revenue funding announced for next financial year

- File audited accounts and auditor's regularity assurance report with Companies House (within nine months of 31 August)