

Breakthrough Meeting		
Name:	Year group:	Needs: <i>e.g. Pupil Premium, CiC, CiN, CP, EH, SEND, EHCP, Young Carer</i>
Date of meeting:		
Present at meeting:		
Introduction		
<p>We are having this meeting today to talk about a plan that will support you/your child in response to a suspension/attendance issue/part timetable. The key for this being a success is to understand the difficulties you are experiencing and to build on your strengths. We are all here to find the best way forward for you/your child or young person, so it is important to listen to what everyone is saying. If anyone needs a break, just say and we can pause the meeting, we can also end the meeting if required. Whilst a child focussed approach is adopted for this meeting, views are to be gained from parents/carers, schools and other professionals, where appropriate.</p> <p>We will be using the following headings throughout to record the meeting:</p> <ul style="list-style-type: none"> • Your story - the details of the presenting worries and the impact of the difficulties you are experiencing – this helps frame your needs, so we can all build a meaningful plan. • Your strengths and needs – it is important we build on the positives in your life and understanding your needs. • Your plan – A targeted plan, with the aim of improving your school engagement. <p>At the end of the meeting, I will recap everything, and book in a review meeting to track progress.</p>		
Your story		
<i>All areas of concern can be covered if required</i>		
Reintegration <input type="checkbox"/>	Attendance <input type="checkbox"/>	Part-time timetable <input type="checkbox"/>
Date of your return to school:	Your current attendance is:	Current time you are in school for:
Number of days you were suspended	Length of time it has been below 90%:	

Detail the areas of concerns: *Include what has or is happening and what were/are you thinking or feeling about the incident/attending school/engaging with school?*

Consider the learning from this and what we can change: *This needs to take account of what happened, what should have happened and the impact on others (you, your parents, siblings, school). It is an opportunity to identify your triggers/hotspots so changes can be made to prevent similar behaviours reoccurring or plan around/increasing your time in school. Is there an opportunity to do any restorative practice?*

Provision when you haven't been in school: *Include details of any work provided and you completed, alternative provision and/or interventions from counselling or behaviour services, SEND support or local safeguarding partners*

Understanding your needs and strengths

Ask the pupil what they want to get out of you Breakthrough Meeting and agree on this together. The questions are designed to establish whether there's an unmet need that your school can offer support for and to draw the strengths you and your support network have.

N.B - Your views can be collected outside of this meeting if more appropriate then incorporated into the plan.

What is going well at school?

*What strengths and interests do you have?
What works – examples of success?
What motivates you at home and at school?
Talk to me about your favourite subjects/teacher/things you like doing at school.
Tell me about a time you did go to school. What helped you?*

What is not working well at school?

*What makes you worry in school/at home?
Are there particular triggers for you?*

Your needs:

*What needs / factors are impacting you at school?
How do you feel about the support you're receiving?
Who do you talk to when you're feeling upset or angry?
What support did you find helpful when you were away from school?*

Transitions (if appropriate)

*Consider transitions; e.g. year 6, Direction off-site (previously managed moves), alternative provisions and post-16 options.
What are you most looking forward to about your new school?
What does a successful transition to (new school) look like?
Think ahead to the end of year 11. What does life look like?
What are you looking forward to doing?*

Going forward

*How can we make the school a better place for you?
What would an ideal school/school day look like for you?
Can you name at least one thing we can try and change that will help you get into school more?
Imagine you are back in school more. What difference would that make for you and the people around you?
Is there anything your parent/carer (wider support network) can do differently?
What are your hopes and dreams for the future?
How will you know this meeting today has been helpful?*

For reviews refer to previous and continue the plan, do, review cycle.

Action to be taken - SMART target	Who will be doing this	Review by	Review Actions – What is the evidence and impact?

child's name, we need to ensure there is plan in place that enables you to engage and be supported in school. On a scale of 0-10:
 10 = there is a plan in place, it is working, you are engaging, and you feel there is no further support that can be offered.
 5 = there is a plan in place, but everything isn't working, school engagement has improved, and you feel further support is needed.
 0 = there is no plan, no engagement and no support.
 Where are you on the scale?

0	1	2	3	4	5	6	7	8	9	10
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How will your progress be monitored and celebrated?

Date of review meeting:

Have any safeguarding concerns been raised that require follow up actions?

Additional comments

You:

Your family:

Your school/other:

Signed:_____

Signed:_____

Signed:_____