EY Census 2019 Form Guidance

When you first click on link you will land on the page below:

Once you have read through the Privacy notice please tick that you consent before proceeding. Failure to do so will mean that you cannot proceed any further.

You will then be directed to the contact details page. Please fill in your details accurately:

On the provider details page please fill in the details as shown on the Ofsted certificate. If your setting comes under ISI please input 555555 in the Ofsted URN field.

Early Years census

| Privacy notice | Contact details | **Provider details** | Provision details | Opening times | Staff | Students |

Provider's name *

As shown on Ofsted certificate ⓘ

Ofsted Unique Reference Number (URN) *

ⓘ If the URN has 'EY' at the beginning please just enter the numbers that follow. Please enter 555555 if there is no Ofsted URN

Department for Education's URN *

Provider's phone number *

Provider's postcode *

ⓘ Upper case letters please.

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When entering provision details please select from the drop down options. The extra boxes will only appear if you are a Private or Voluntary setting.

Early Years census

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Provider category *   Private ▾   ✓

Provision offered *   Playgroup or Pre-school ▾   ✓

Day care type provided *   Full (6 hours or more) ▾   ✓

Does the provider operate on the premises of,   ○ Yes   ✓
or have a contract or partnership arrangement   ● No
with, a maintained school? *

Does the provider work in partnership with   ○ Yes   ✓
another establishment to provide funded   ● No
places? *

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When you get to the opening times tab please ensure that the number of weeks open each year is equal to or more than the number of weeks you are funded by the LA:

Early Years census

Privacy notice | Contact details | Provider details | Provision details | **Opening times** | Staff | Students

How many weeks is the provider open each year? *   `38`   ✓

How many weeks in the current calendar year is the provider open and funded by the LA? *   `38`   ✓

Is the provider open 24 hours a day, 7 days a week? *
○ Yes
● No   ✓

Days open *
☑ Monday
☐ Tuesday
☑ Wednesday
☐ Thursday
☐ Friday
☐ Saturday
☐ Sunday   ✓

Monday

Monday opening time *

Monday closing time *

Wednesday

Wednesday opening time *

Wednesday closing time *

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When inputting staff details the number of staff working with children under 5 must be equal to or more than the total of all in receipt of qualifications.

Early Years census

Privacy notice | Contact details | Provider details | Provision details | Opening times | **Staff** | Students

Total number of staff/practitioners:

working with children under 5 *

ⓘ Including both paid and unpaid staff

with a full and relevant early years level 2 qualification *

with a full and relevant early years level 3 qualification and not in a managerial role *

with a full and relevant early years level 3 qualification and in a managerial role *

with early years professional status *

with early years teacher status *

with qualified teacher status *

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When inputting that number of children please input how many you currently have in the setting based on their age as of 31st December 2018.

Once you have completed all the questions/tabs please click 'Submit', you will then be taken to the screen below:

Once you press 'Continue' will be taken to Kent.gov Home Screen and a copy of your EY Census will be sent to the email address you supplied at the start of the survey.