

Kent County Council

Contractor Competency Requirements

June 2026 Rev 1

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Reviewed by : KCC Health and Safety, KCC Compliance, KCC Minor works

Contractor Sub-Contractor	Professional Memberships	Qualifications	Insurances	Project Experience	Previous Enforcement Action *
Roofing	▪ NFRC – National Federation of Roofing Contractors (preferred) or ▪ CORC – Confederation of Roofing Contractors (alternative)	▪ NVQ Level 2 or 3 Roofing Occupations (required) ▪ CSCS Skilled Worker Card (Blue or Gold) (good practice) Additional training and requirements; ▪ Working at Height Training (task-specific) ▪ Asbestos Awareness Training (mandatory for refurbishment) ▪ Demonstration of understanding the duties of CDM ▪ Task specific risk assessments and method statements. ▪ Compliance with KCC Management of Contractors Documents.	▪ Level of Professional indemnity available ▪ Date of renewal	▪ Does this align with the type of works being carried out	
Electrical work	▪ NICEIC, NAPIT, or ELECSA registration	▪ NVQ Level 3 Electrical Installation	▪ Level of Professional	▪ Does this align with the type of	

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	18th Edition Wiring Regulations (BS 7671)	- BS7671 (18th Edition) Qualification - Valid CSCS / ECS Gold Card - Part P Building Regs – Registered with a Competent Person Scheme (NICEIC / NAPIT / ECA / STROMA) Testing & inspection - City & Guilds 2391 or equivalent (Inspection & Testing) Additional training and requirements; - Working at Height Training (task-specific) - Asbestos Awareness Training (mandatory for refurbishment) - Demonstration of understanding the duties of CDM - Task specific risk assessments and method statements.	- indemnity available - Date of renewal	works being carried out	

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		Compliance with KCC Management of Contractors Documents.			
Fire safety and compliance	Fire stopping / passive fire - FIRAS (preferred) - BM TRADA Q-Mark Fire Door Installation - IFC Certification - Manufacturer system approvals (Hilti, Nullifire, Rockwool etc.) Fire risk & management - IFE – Institution of Fire Engineers (membership/technician level) - IFSM (Institute of Fire Safety Managers) - UK Fire Consultant Register (IFE / IFSM / Engineering Council-Style) Fire Risk Assessors - UKAS Accredited Schemes (IFE Fire Risk Assessor Register, FRACS, Warrington Fire / Exova Schemes, IFSM)	Fire Risk Management - IFE Level 3–6 Fire Safety Qualifications or - NEBOSH Fire Safety Certificate (or alternative equivalent) or - NEBOSH Diploma in Fire Safety (or alternative equivalent) or - Degree in Fire Engineering, Fire Safety Engineering or Engineering or - Masters in Fire Engineering Additional Training; - Fire Risk Assessment Training	- Level of Professional indemnity available - Date of renewal	Does this align with the type of works being carried out	

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	Certification) BAFE SP205, Warrington Company Certification Scheme.	- Working at Height Training (task-specific) - Asbestos Awareness Training (mandatory for refurbishment) - Demonstration of understanding the duties of CDM - Task specific risk assessments and method statements. - Compliance with KCC Management of Contractors Documents.			
Plumbing and heating – gas, oil, renewables	Gas - Gas Safe Register (legal requirement) - Competent Persons Scheme (CIPHE, APHC, WaterSafe) Renewables - MCS Certification (heat pumps, solar thermal) - RECC – Renewable Energy Consumer Code	Gas - ACS Assessments (CKR1, HTR1, MET1 etc.) - NVQ Level 2 in Plumbing - NVQ Level 3 in Plumbing & Domestic Heating - CSCS Card - Legionella Awareness - G3 Unvented Hot Water	- Level of Professional indemnity available - Date of renewal	Does this align with the type of works being carried out	

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		Additional training and requirements; - Working at Height Training (task-specific) - Asbestos Awareness Training (mandatory for refurbishment) - Demonstration of understanding the duties of CDM - Task specific risk assessments and method statements. - Compliance with KCC Management of Contractors Documents.			
Water Hygiene	- Water Management Society (WMS) - Legionella Control Association (LCA) - Chartered Institute of Environmental Health (CIEH)	- Legionella Awareness (Category A) - Legionella Responsible Person (Category B/C) - Legionella Risk Assessment (Category C/D) <i>if carrying out formal risk assessments.</i>	- Level of Professional indemnity available - Date of renewal	Does this align with the type of works being carried out	Declare

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	Chartered Institution of Water and Environmental Management (CIWEM)	- BOHS Water Hygiene Qualifications W201 Legionella – Management of Water Systems W501 Control of Legionella in Water Systems - City & Guilds Level 2 or 3 Diploma in Water Industry / Utilities - Additional training and requirements; - Working at Height Training (task-specific) - Asbestos Awareness Training (mandatory for refurbishment) - Demonstration of understanding the duties of CDM - Task specific risk assessments and method statements.			

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General construction – building, Structural works	- FMB – Federation of Master Builders - CITB Registered - CIOB (for management / supervisors)	- Trade-specific NVQ Level 2–3 - Site Supervisor: SSSTS - Site Management: SMSTS - CSCS Skilled / Advanced Craft Cards Additional training and requirements; - Working at Height Training (task-specific) - Asbestos Awareness Training (mandatory for refurbishment) - Demonstration of understanding the duties of CDM - Task specific risk assessments and method statements. - Compliance with KCC Management of Contractors Documents.	- Level of Professional indemnity available - Date of renewal	Does this align with the type of works being carried out	

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Asbestos and ACM removal	Licensed asbestos work ▪ HSE Asbestos Licence ▪ ARCA – Asbestos Removal Contractors Association ▪ UKAS	Licensed Asbestos Work ▪ UKATA or IATP Training ▪ Medical surveillance & air monitoring certificates Contractors have to be licensed as per KCC's asbestos policy. Additional Training; ▪ UKATA Asbestos Awareness (minimum) ▪ Task-specific non-licensed works training ▪ Working at Height Training (task-specific) ▪ Demonstration of understanding the duties of CDM ▪ Task specific risk assessments and method statements.	▪ Level of Professional indemnity available ▪ Date of renewal	▪ Does this align with the type of works being carried out	

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Heavy equipment – groundworks	- FMB - Federation of Master Builders (FMB) - NFB - National Federation of Builders (NFB) - CECA - Civil Engineering Contractors Association	- CPCS or NPORS Operator Cards - CSCS Compatibility - Plant-specific NVQs - Confined spaces (if applicable) - Temporary works awareness (often overlooked) Additional training and requirements; - Working at Height Training (task-specific) - Asbestos Awareness Training (mandatory for refurbishment) - Demonstration of understanding the duties of CDM - Task specific risk assessments and method statements.	- Level of Professional indemnity available - Date of renewal	Does this align with the type of works being carried out	

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Lift – maintenance and replacement	- LEIA – Lift & Escalator Industry Association - UKAS Accredited LEIA Certification - IET – Institute of Engineering & Technology - Engineering Council Registration (EngTech, IEng, CEng) - SAFed / Independent Inspection Bodies - CHAS / Constructionline	- NVQ Level 3 Lift Engineering - LOLER Inspection competence - Manufacturer-approved servicing accreditation Additional training and requirements; - Working at Height Training (task-specific) - Asbestos Awareness Training (mandatory for refurbishment) - Demonstration of understanding the duties of CDM - Task specific risk assessments and method statements.	- Level of Professional indemnity available - Date of renewal	Does this align with the type of works being carried out	

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Glazing	FENSA or CERTASS (domestic & commercial)	- TGAS – Training in Glass Handling & Safety - CSCS Skilled Card - Working at height & manual handling training - Manufacturer / system approvals (Curtain walling, fire-rated glazing) Additional training and requirements; - Working at Height Training (task-specific) - Asbestos Awareness Training (mandatory for refurbishment) - Demonstration of understanding the duties of CDM - Task specific risk assessments and method statements.	- Level of Professional indemnity available - Date of renewal	Does this align with the type of works being carried out	

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H&S – working at height	- CHAS, SMAS, or SafeContractor - Principal Contractor-approved competent person - Demonstrable rescue planning competence	- PASMA (towers) - IPAF (MEWPs) - Harness & Fall Arrest User Training - GWO (wind/complex access environments) Additional training and requirements; - Working at Height Training (task-specific) - Asbestos Awareness Training (mandatory for refurbishment) - Demonstration of understanding the duties of CDM - Task specific risk assessments and method statements.	- Level of Professional indemnity available - Date of renewal	- Does this align with the type of works being carried out - Requirement to carry out all surveys, works, inspections etc in line with HSG33 Health and Safety in Roof Work	

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		Compliance with KCC Management of Contractors Documents.			

* The enforcement action needs to be declared, and a description of how the contractor complied with the enforcement action. If the enforcement action has been closed out and KCC are happy with the control measures put in place, the contractor can still be used for the work.

This form has been prepared based on current legislation; we are aware that the British Standard on Fire Risk Assessor competency is currently out for consultation following Grenfell, therefore the form may require subsequent updates following this review. The form has been prepared as of the 8th June 2026.

Safeguarding – Compliance with safeguarding policies, including operative DBS checks.