

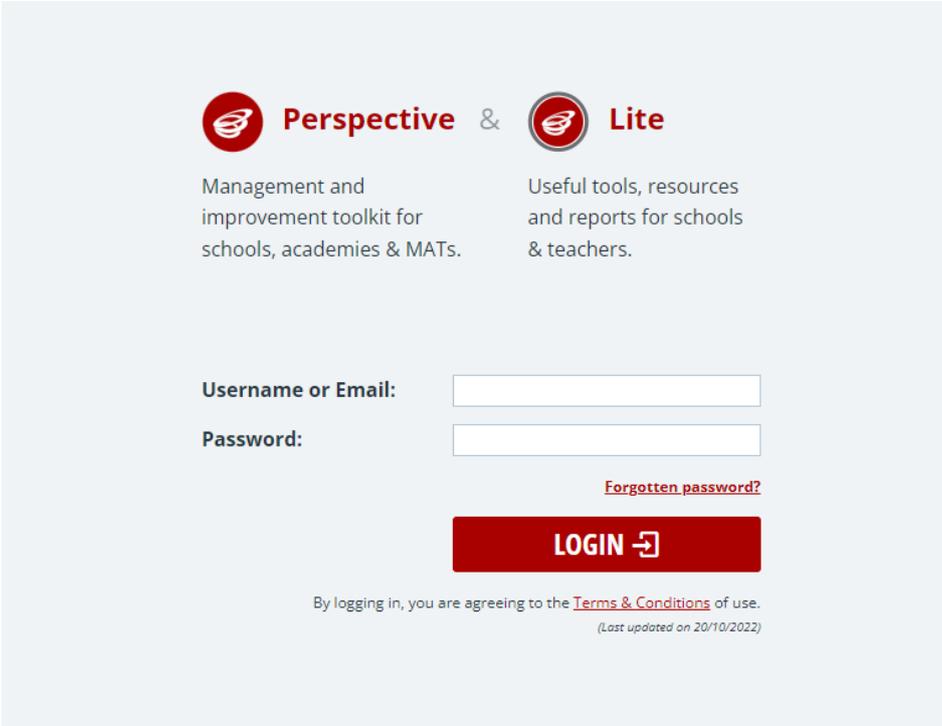
How to transfer your EYFSP and Phonics XML files to Management Information

As in previous years, files for EYFSP and Phonics will be transferred via Perspective Lite. This is the website you use to transfer your School Census files to us.

Firstly, open **Internet Explorer** or another internet browser.

Type the website address in the address line <https://perspective.angelsolutions.co.uk> and press return.

- **Login to Perspective Lite** using the login details you use to transfer your census file to us.



 **Perspective** &  **Lite**

Management and improvement toolkit for schools, academies & MATs.

Useful tools, resources and reports for schools & teachers.

Username or Email:

Password:

[Forgotten password?](#)

LOGIN →

By logging in, you are agreeing to the [Terms & Conditions](#) of use.
(Last updated on 20/10/2022)

If you need help with your login details please e-mail Angel Solutions at perspectivesupport@angelsolutions.co.uk or call them on **0845 129 7196**.

Alternatively, if you click on the **Forgotten password?** link you can enter either your username (this is normally the school URN) or your e-mail address and a reminder of your login details will be e-mailed to you. The e-mail address that you enter will need to be the address that is assigned to your Perspective Lite login or the password retrieval will not work.

Once logged in Click the **File Returns** option in the **LA Services/Services** menu and select the **Standalone Files** tab before clicking **Send Standalone File**.

Browse for your file or use the drag-and-drop functionality to add it to the upload area.

SEND STANDALONE FILE

UPLOAD YOUR FILE

 2004_KS1_Data.XML 

TAGS

<input type="radio"/> LA based Tag to test tag migration in v40	<input type="radio"/> Census	<input type="radio"/> EYFSP
<input type="radio"/> Phonics	<input checked="" type="radio"/> KS1	<input type="radio"/> KS2 TA
<input type="radio"/> KS3 TA	<input type="radio"/> Other	<input type="radio"/> No tag

COMMENT

Key Stage 1 Results File

 CANCEL CONFIRM & SEND FILE

Please ensure you “tag” the file with the correct type.

Add a comment if needed and then click **Confirm & Send File**.

Unfortunately, you can only upload one file at a time, so if you need to, repeat the above process for the other file/s you wish to send us.

Once all files have been uploaded and sent you can exit Perspective Lite.

Please transfer your XMLs for all relevant Key Stages by no later than:

Tuesday 25 June 2024 – Phonics (All Year 1 and Year 2 Retakes ONLY)
Friday 28 June 2024 - EYFSP

If you have any problems with any of the procedures outlined in this guide please contact:
MIEducation&WiderEH@kent.gov.uk

Management Information Contacts

If you have any problems returning your XML file please contact:

Early Years Foundation Stage

Caine Stevens	03000 410702
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Year 1/2 Phonics

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