

EEFfective Kent Project: Promising Projects Frequently Asked Questions

Application Process:

1) When can I apply for Promising Project funding?

You can apply during any of the applications rounds in 2020 and 2021 listed on the EEFfective Kent Project webpage.

2) What if I want to work with another school when doing my project?

All schools must submit their own application but, on the form, there is an option to tell us if you would like to work with another school and to identify who the school/s are. This is true for academies, trusts and all types of collaborations and federations.

3) Can Academies apply?

Yes, the fund is open to all publicly funded Kent County Council schools.

4) Do I have a choice about when I can implement the Promising Project after I've successfully applied?

If you have applied for a project that involves central training, the timing of the training will be set by the provider in liaison with you and the other schools involved. They will contact you and will aim to find the best timings for all who will be attending the training.

If the project takes place just in your school, you will be able to negotiate your preferred start dates directly with the provider and ensure timings work for you both.

5) Can I apply now but start later?

Yes, where the project takes place in your school, you can start at any time during the life of the EEFfective Kent Project as long as you have negotiated and agreed this with the provider. Where central training is involved, you will have less choice, but can still share your preferences with the provider.

We would recommend that you apply as soon as you can, even if you would prefer to run the project later.

6) Do I need to complete the implementation training before I apply for Promising Project funding?

No, we understand that doing this prior to applying might not be possible. However, it is a condition of the application that a senior leader in the school will complete this training.

You are, however, **strongly recommended to do this before applying** because the implementation training will help you with choosing the project most appropriate for your school.

The easiest way to do this is to attend the hour long session at the roadshow or online via this [link](#).

7) How many Promising Projects can I apply for?

The EEfective Kent Project will only fund one Promising Project for your school. When filling in your application, we encourage you to identify a first and second choice in case there are availability issues.

If you wanted to run more than one of the Promising Projects, you could arrange this yourself directly with the Provider, but this would be at full cost to your school.

8) My school is small. Will this project work for me?

Yes, there are cost saving options for small schools in the prospectus for some of the projects. These relate to sharing resources and joint training.

9) How long does it take to complete the online application form?

Feedback from the first round was the form was quick and easy to complete, however, it will depend on you and your school.

Apart from some logistical details, the main questions in the application ask you to explain why the project is right for your school and how you will make sure it can work in your school.

Please note, the application form times out an hour after starting but you can save as you go.

10) Will late applications be accepted?

There is a two-week window for applications. We understand the pressures in schools, but ask that you meet the deadlines outlined on the EEfective Kent Project webpage. Late applicants will be asked to resubmit in the next round.

11) What is the difference between the strands and the rounds mentioned in the prospectus?

EEfective Kent is a big project with three main **strands** of work. They are:

1. Promising Projects in schools (Strand 1)
2. Evidence-based training for schools (Strand 2)
3. Building capacity in schools (Strand 3).

Within Strand 1, there are three application windows which we refer to as rounds. The timings and details for these are set up on the [EEfective Kent Project webpage](#) and in the Promising Project prospectus.

Finance & Funding:

1) How will the funding work?

We will organise the payment to the provider and then invoice you for your 50% contribution. After the project has started and after expenses have been incurred, you can then claim from us a contribution towards some travel and cover costs. You must have evidence of your expenses before you can claim. The details of costs will be agreed with you via a Memorandum of Understanding (MoU) that will be specific to your school and project.

2) When will schools be charged for their *Promising Project*?

You will receive an invoice from Kent County Council for 50% of the cost of your project within the financial year of the project being agreed.

3) Can I claim expenses when staff need to attend training?

Yes, where appropriate and as agreed in your MoU, you can claim a flat rate of **£100 per day** for teacher cover when a teacher needs to attend training externally for the project. Cover cannot be claimed for teaching assistants. You can also claim for travel expenses for staff (both teachers and/or teaching assistants) if they need to attend external training. This will be at a flat rate of **£15 per training session**. Claims for cover and travel can only be claimed after the cost has been incurred and as outlined in your MoU. Schools must keep evidence of these costs as they may be requested for audit purposes.

4) How do I claim expenses for teacher cover and travel?

Schools may claim for these expenses by submitting an invoice to the EEfective Kent Project team. The invoice must include the schools DFE number in order to be valid and processed. Claims can only be made once the cost of cover and/or travel has been incurred. Schools will be invited to make claims on a quarterly basis and a full timetable will be shared with those schools that are successful in their applications. Full details will be shared with you after you have successfully applied.

5) What happens if a school's circumstance changes?

The school will need to inform the EEfective Kent Project team as soon as possible and without delay to discuss the way forward. In some cases where schools do not attend their booked places or withdraw from the project once they have begun, they may become liable for the full cost of the programme. This will be negotiated with KCC and the EEF and be reviewed on a case by case basis.

6) Can I participate in the EEfective Kent Project if I'm already working with the EEF on another project?

Yes, working on another project shouldn't interfere with your ability to be part of the EEfective Kent Project. If you are unsure, please feel free to email us at EEfectiveKentProject@kent.gov.uk to check.

Evaluation:

1) What are the requirements of the evaluation for the *Promising Projects* strand of the EEFfective Kent Project?

The EEF is commissioning an external independent evaluation of the EEFfective Kent Project. This may use surveys, case studies, interviews with staff and quantitative analysis. As part of this quantitative analysis the evaluation may use publicly available data to compare outcomes in participating schools to those in other schools.

Following a tender exercise, a full evaluation protocol will be developed with the independent evaluator, with both KCC and the EEF contributing to the development and finalisation of the protocol. KCC may wish to carry out their own evaluation. KCC will ensure that there is no duplication and that the evaluation is not onerous for schools.

If you have a question about the EEFfective Kent Project and it has not been answered here, please email the team at (EEFfectiveKentProject@kent.gov.uk) and we will answer as soon as possible. We will also then add this to our FAQs as someone else is likely to have a similar question.