

Dear Colleague,

**Free Early Education for 2 Year old working parent entitlement - Estimate Claim for Summer Terms 2024**

To support Providers with the expansion of the working parent entitlements it has been agreed with Finance to implement an interim process to collect an estimate for 2 Year old working parent entitlement claims for Summer 2024.

**Please note:** from Autumn 2024 there will be a new payment process in response to the results of the KCC Finance consultation.

Estimate payment will follow the 3&4 year old estimate payment week commencing 15<sup>th</sup> April 2024.

The portal will be available from **Wednesday 13<sup>th</sup> March – Friday 22<sup>nd</sup> March 2024**. You must submit your estimate no later than 5pm on Friday 22<sup>nd</sup> March 2024. Please note your estimate payment will be based on 50% of the termly hours entered.

- You **must** validate all 2 year old working parent entitlement codes through the KELSI website - [The Working Parents Entitlement - KELSI](#) - **Failure to validate a code will result in payment not being made.**
- If you are unsure if a parent is eligible for the Summer Terms, please leave the hours off your estimate and wait to claim at headcount in April.

Please **do not** include any FF2 (disadvantaged) children in your estimate claim. If you are not claiming 2 year old working parent entitlement funding for the Summer Terms 2024 you **do not** need to do anything.

We will email you again when the portal opens for submission.

If you require any further information, please do not hesitate to contact Management Information on 03000 421612 or email [MIEarlyYears@kent.gov.uk](mailto:MIEarlyYears@kent.gov.uk)

Yours sincerely

Nathania Dench and Chaileigh Thorne  
**Senior Management Information Officer's – Early Years**