

Signing up for Delta to access Health and Safety training

This short guide will walk you through how to register on Delta, our learning management system, and then access your courses.

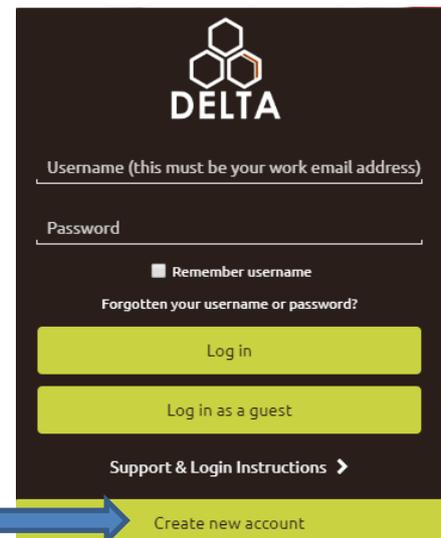
When you create/register an account on Delta, you **must** supply your registration code – ‘stat0512’. If this code is not supplied, your request for an account will be rejected and you will have to start again. For step by step instructions, please see below.

1: Go to www.delta-learning.com.

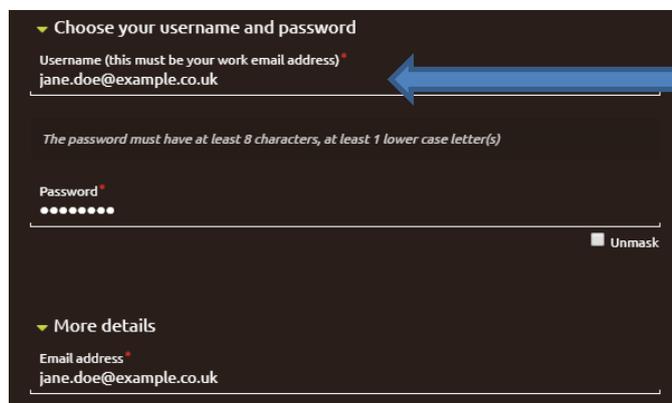
For the best experience, we recommend using Google Chrome.



2: Click on ‘create new account’ at the bottom of the screen.



3: Follow the instructions shown to request your account. It is important that your username and email address match, so please take care when entering.



Click on 'self-registration required details' to expand that section.

A screenshot of a registration form. At the top, there is a 'Country' dropdown menu with 'United Kingdom' selected. Below it, the 'Self-registration required details' section is expanded, indicated by a blue arrow pointing to the section title. At the bottom of the form, there are two buttons: 'Request account' and 'Cancel'.

From the 'User Type' drop-down, select 'Non KCC Employee'.

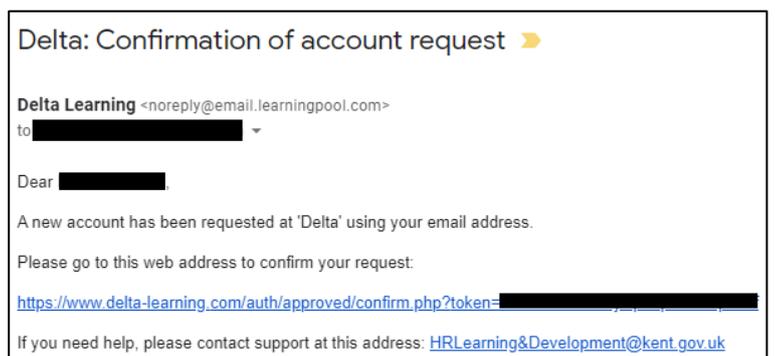
At the end of the form, you must quote registration code 'stat0512'.

If this code is not supplied, your request for an account will be rejected and you will have to submit another request.

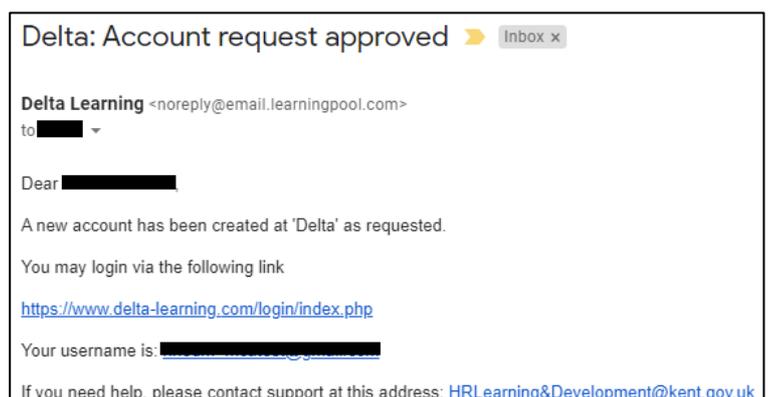
Then click 'request account'.

A screenshot of the registration form with the 'Self-registration required details' section collapsed. The 'User Type' dropdown menu is set to 'Choose...'. Below it are fields for 'OEN (Employee number)' and 'KCC Directorate (If you work for KCC, please select your Directorate)' with a 'Choose...' dropdown. At the bottom, there is a 'Registration Code (Please enter a code here if you have one)' field. Two buttons, 'Request account' and 'Cancel', are at the bottom. Blue arrows point to the 'User Type' dropdown and the 'Registration Code' field.

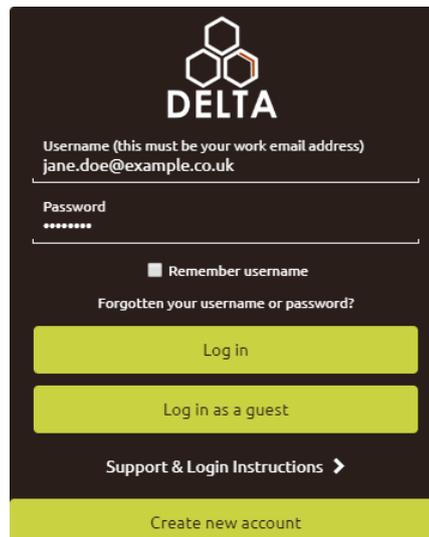
4: After you submit your request, an email will be sent to your email address. Please click on the web link it contains to confirm your email address.



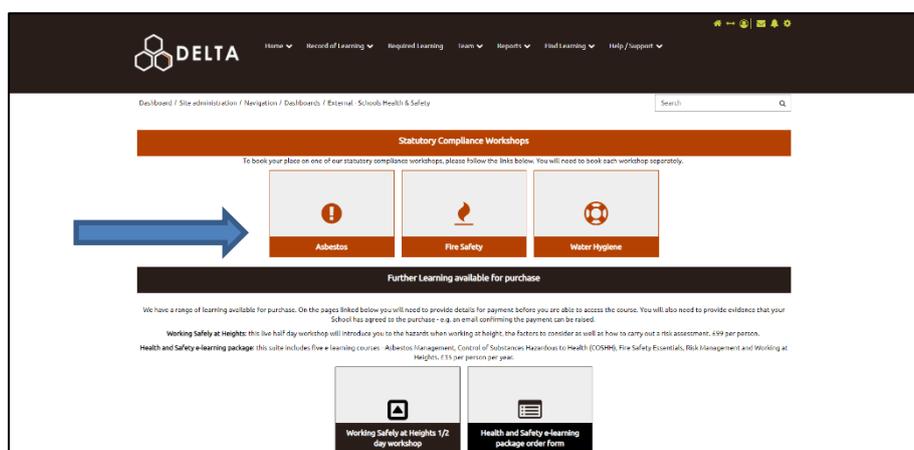
5: Please allow up to 72 hours for your account to be approved. Once your account has been approved you will receive an email confirming this. You will then be able to access your course.



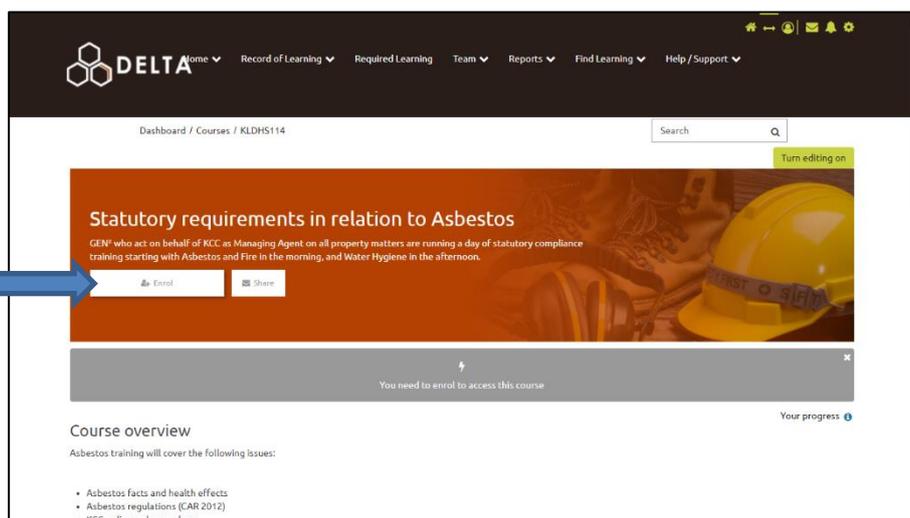
6: Once your account has been approved, go to www.delta-learning.com and login with your username and password you have set.



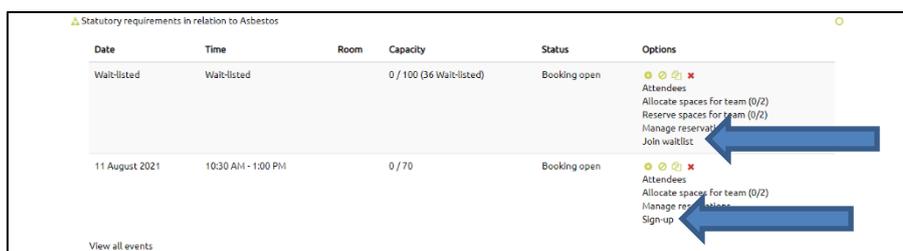
7: On logging in, you can select which statutory workshop you wish to sign up for by clicking on its button.



8: To start your course, click or tap on 'enrol' at the top of the page.



9: Then scroll down, and click on 'sign-up'. If no dates are available, please click 'join waitlist' to be notified as soon as new dates are added.



On your homepage you can also find links to our purchasable working safely at heights live workshop, and our e-learning suite of five courses. For more information how to purchase, please click on the relevant button.

