Signing up for Delta to access Health and Safety training

This short guide will walk you through how to register on Delta, our learning management system, and then access your courses.

When you create/register an account on Delta, you **must** supply your registration code – '**stat0512'**. If this code is not supplied, your request for an account will be rejected and you will have to start again. For step by step instructions, please see below.

1: Go to <u>www.delta-learning.com</u>.

For the best experience, we recommend using Google Chrome.



2: Click on 'create new account' at the bottom of the screen.



3: Follow the instructions shown to request your account. It is important that your username and email address match, so please take care when entering.

 Choose your username and password 	
Username (this must be your work email address) jane.doe@example.co.uk	
The password must have at least 8 characters, at least 1 lower case letter(s)	
Password .	
	Unmask
- More details	
Email address*	

Click on 'self-registration required details' to expand that section.



From the 'User Type' drop-down, select 'Non KCC Employee'.

At the end of the form, you must quote registration code 'stat0512'.

If this code is not supplied, your request for an account will be rejected and you will have to submit another request.

Then click 'request account'.

4: After you submit your request, an email will be sent to your email address. Please click on the web link it contains to confirm your email address.

5: Please allow up to 72 hours for your account to be approved. Once your account has been approved you will receive an email confirming this. You will then be able to access your course.

 Self-registration required details 	
User Type ⁴	
Choose	
OEN (Employee number)	
KCC Directorate (If you work for KCC, please select your Directorate)	
Choose 🗸	
Registration Code (Please enter a code here if you have one)	
Request account	
Cancel	

Delta: Confirmation of account request 🔉
to
Dear Dear
A new account has been requested at 'Delta' using your email address.
Please go to this web address to confirm your request:
https://www.delta-learning.com/auth/approved/confirm.php?token=

If you need help, please contact support at this address: <u>HRLearning&Development@kent.gov.uk</u>

Delta: Account request approved 🕨 🔤
Delta Learning <noreply@email.learningpool.com> to</noreply@email.learningpool.com>
Dear Contraction ,
A new account has been created at 'Delta' as requested.
You may login via the following link
https://www.delta-learning.com/login/index.php
Your username is:
If you need help, please contact support at this address: <u>HRLearning&Development@kent.gov.uk</u>

6: Once your account has been approved, go to <u>www.delta-learning.com</u> and login with your username and password you have set.



7: On logging in, you can select which statutory workshop you wish to sign up for by clicking on its button.



* + * * FindLe Help / Support V Dashboard / Courses / KLDHS114 Search 8: To start your course, click or tap on 'enrol' at Statutory requirements in relation to Asbestos the top of the page. 🛤 She Your progress () Course overview Asbestos training will cover the following issues Asbestos facts and health effects
 Asbestos regulations (CAR 2012) and procedu 9: Then scroll down, and click on 'sign-up'. If no Statutory requirements in relation to Capacity dates are available, please 0 / 100 (36 Wali Wait-listed Wait-li click 'join waitlist' to be notified as soon as new 11 August 2021 10:30 AM - 1:00 PM 0/70 Booking ope dates are added. View all events

On your homepage you can also find links to our purchasable working safely at heights live workshop, and our e-learning suite of five courses. For more information how to purchase, please click on the relevant button.

