

Early Help Notification Form Revised Version

A revised Early Help Notification form is available on [KELSI](#). This form must be used for all notifications. Please replace any saved templates you have with this new version. Old forms will not be accepted after 1 October 2016.

Changes on the notification form:

1) Year Group column has been removed to allow space to record the school attendance rate of each young person

Educational establishment		
Name of school, setting or college	UPN	School attendance rate (%)
<input type="text"/>	<input type="text"/>	<input type="text"/>

2) Extra text has been added to the consent statement to include agreement to pre-registration at the family's local Open Access provision

Family Consent to Share Information <i>(Include names and dates on electronic copy to indicate consent)</i>
<p>I/We agree with the content of this form and understand the information gathered regarding my family is recorded and will be stored electronically and used for the purpose of providing advice and support for my family, and for the evaluation of this support. I/We agree to the sharing of information between the practitioners working with my family and that such practitioners might include, amongst others, family workers, youth workers, teachers, doctors, psychologists, nurses, therapists and social workers. I/We also agree that information provided on this form will be used to pre-register my family at our local Open Access Children's Centre/Youth Hub, so that support can be easily accessed. For more information about how your information is stored and shared please see: https://www.kent.gov.uk/about-the-council/information-and-data/access-to-information/your-personal-information</p> <p>IMPORTANT: Any family member over the age of 16 needs to give consent below. A young person aged 12 or over with sufficient understanding and ability to make their own decisions, may also provide consent.</p>

3) Some text giving the family the opportunity to opt out of receiving information from their local Open Access provision has been added

Using the contact details you have provided we would like to send you information about activities and services offered at your local Open Access Children's Centre/Youth Hub. Please tick if you would prefer not to receive this information: <input type="checkbox"/>
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4) A clearer list of notifier checks can now be found on the final page

Notifier Checks			
The family have provided the necessary consent	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If no explain why: <input type="text"/>
I have a signed copy of this form	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If no explain why: <input type="text"/>
The family have been given a copy of this form	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If no explain why: <input type="text"/>
Have the family seen the privacy notice available at www.kent.gov.uk ?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If no explain why: <input type="text"/>