

Premise Development Role – KELSI

We hope all Kent schools are experiencing the much-improved Kelsi Information Guide. During the recent KCC restructure, it was recognised that there was a need for a KCC point of contact for schools relating to building concerns which do not relate to student educational needs.

We are pleased to confirm there is now an additional service available, and we would like to take this opportunity to share and make you aware of this innovative hands-on service available to all Kent schools.

Our names are Natasha Petley and Di Gleeson, and we form part of the Infrastructure Team at KCC. Our role is that of Premise Development Officer.

Our role is primarily to:

- Support educational establishments and KCC Infrastructure Teams with building-related matters, including advice and direction on Premise Development and basic Maintenance Plans.
- Undertake school visits and engage in open conversation, offering basic maintenance assistance and advice to help produce an individual rolling programme of maintenance reviews for all schools.
- Act as the lead contact for all schools.
- Ensure excellent customer service is consistently delivered.

We are currently liaising with schools and undertaking visits within the KCC infrastructure. Using past condition surveys and accessibility audits, we advise and support schools on how to implement their maintenance strategy and develop a strong Premises Development Plan for the future.

We are also able to draw on the strengths and knowledge of our colleagues within the wider KCC team, and we are available as a point of contact to outline and offer maintenance help and advice in general.

Our aim is to visit every Kent school at least once per year. However, if you require our assistance prior to a visit being arranged, please do not hesitate to contact us:

- di.gleeson@kent.gov.uk
- natasha.petley@kent.gov.uk

Your ADEs are aware of this service should you wish to contact them in the first instance.