Kent Deaf Interpreting Services (KDIS)

You need to communicate with the person within 12 hours

**You need to communicate with the person at later date**

During work hours? Monday to Friday 9am to 5pm

**YES**  
- Call KDIS 03000 421344

**NO**  
- Call Out of Hours 07974 325563
  - Out of Hours is before 9am and after 5pm weekdays, plus Weekends and bank holidays

During work hours? Monday to Friday 9am to 5pm

**YES**  
- Call KDIS 03000 421344

**NO**  
- Call KDIS on 03000 421344 and leave a message on answer phone

When requesting a communication specialist the following information is required:
- Date/Time
- Location
- Expected duration of booking
- Client name
- Communication support required
- Organisation calling from
- Budget code (if applicable)
- Details of requester
- Type of meeting
- Gender Preference (male or female)