Pupils attending Specialist Resourced Provision (SRPs)

Recording in SIMS, Arbor and Bromcom and submitting on the school census

It is vital that KCC has an accurate view of pupils attending (SRPs). Previously, the data returned on the school census has not been in line with funded provision, so the following guidance has been produced to support schools with SRPs with their recording so that recording can be a) kept up-to-date, and b) returned accurately on every school census.

Adding a SEN Provision within SIMS

Browse to a Students SEN Record

Use the SEN short cut key to browse to SEN Students and select required student



Scroll down to section 8; Provisions

Provision Type	Start Date	End Date	Cost	Frequency	New 📄
					🛛 🗁 Open
					💥 Delete

Select the New button

Provision Type	Start Date	End Date	Cost	Frequency	📄 New
					📄 Open
					💥 Delete

Click on the Provision drop down and select Resourced Provision

Provision Type	Resourced Provision	~		
Start Date	06/09/2022	End Date	5	
Cost				
Frequency				

Add additional information as required

The start date will need to be prior to census day if to be collected in the next census return

Reviewing the SEN Resourced Provision within the Census Return

Access the Census through Routines | Statutory Returns | School Census

Student level data can be reviewed within the SEN Report under the Detailed Report section

Save 🗐 Undo 💞 Create &	Validate 🔟 Summary 🔌 Authorise 🚦	E DetailReport 👻	
ensus Details 2 School Information Census Details Census Date Description Attendance collected from Exclusions collected from AP Placements collected from FAM collected from "FSM collected from "Only collected for on roll runits Report	tion 3 Early Years 4 Class Type 5 T 06/10/2022 S School Census Autumn 2022 18/04/2022 Attendance colle 01/01/2022 S Attendance colle 19/05/2022 Attendance colle 19/05/2022 Attendance colle 01/08/2022 Attendance colle 20/05/2022 Attendance colle FAM collected to 20/05/2022 S FSM collected to anot leavers	On Roll Basic Details Report Leavers Basic Details Report Exclusions Report Attendance Report(1st half term) Attendance Report(2nd half term) Absentees Report SEN Report Address Details Report School Dinner Taken Report Free School Meal Eligibility Report Top-up Funding Report Funding and Monitoring Report Early Years Report	nd N
Iidation Errors Summary Student Search Frror Search ALL ~	Return Validated - 12461 Total of displayed rows : 1246	Post Looked After Arrangements Report Alternative Provision Report Permanent Exclusions without Final Review Report	lam :n

Students with a Resourced Provision will show with a True indicator under the Member of a Resourced Provision Indicator column

Member of SEN Unit	Member of Resourced Provision Indicator	On Roll Status
true	false	On roll
true	false	On roll
false	false	On roll
true	false	On roll
true	falco	On roll
false 🗾 📂	true	On roll
true	10135	On roll
true	false	On roll

School level data can be reviewed under the Summary report

Census Return Deta	ails - Autumn 202	2 Term : School (Census Autum	n 2022	
💾 Save 🏼 🍎 Undo	√Create & Valid	ite 🧰 Summary	💐 Authorise	e 🔚 DetailRepo	rt 🔹
1 Census Details 2 So	chool Information	9 Early Years 4	Class Type	5 Top-up Funding	6 Post L
40 0.1					

Table 10 of the Summary report will provide SEN provision data

Table 10: Pupils on roll with SEN provision [ALL schools]



Adding SEN Resourced Provision within Arbor

The indicator for Resourced Provision can be found within the SEN Status slide over, when either reviewing or adding a SEN Status.

Access the SEN record by browsing for the student then selecting Education Needs

Calendar			
Safeguarding Notes	Current SEN Status		
Child Protection	Education, Health and Care Pla	n	
Communications & Notes			
Enrolment	SEN Status Assignmen	nt History	O Add
Activities	Education, Health and Care Plan		09 Feb 2014 - ongoing 🕨
Meals			
Examinations	Educational Needs		O Add
Reports	SEN	Speech, Language and Communication Needs	Current 🕨
Summative Tracking	Compulsory School Age (5 -	Yes	31 Dec 2012 - 28 Jun 2024
Curriculum Tracking	EAL	No	
Assignments	Gifted	No	
Emergency Alerts	Gifted + Talented	Yes	Ongoing
Ad Hoc Assessments	In Year Admission	No	
Educational Needs	Mobile (Y10 & Y11)	No	
	Mahila (VE 9 VC)	Vor	01 E-+ 2010

If a new SEN status required, click on the green add.

If a SEN Status is to be reviewed, click on the status to pull across the SEN Status slide over

(DACK		SEN STATUS	Edi
	Tara Cl	ark	
	Form		10CU 🕨
	Year		Year 10 🕨
	House		Westbourne
	Date of E	Birth	28 Dec 2007 (14y 8m)
	Father		Owen Clark 🕨
	Educatio	on, Health and Care Plan	Talented
	Pupil Pre	emium Eligible	
	SEN Status	Education, Health and C	are Plan
	From	09 Feb 2014	
	Until	Ongoing	
Member	of SEN unit e	a No	
Resource	d provision (a No	
Attachments			

Click on the Orange Edit button to amend the status details. Tick the indicator and Update SEN Status.

			- 1					
	SEN Status	Education, Health and Care Plan						
	From Date*	9th Feb 2014						
	Until Date	Ongoing 🗎						
Me	ember of SEN unit @							
Re	sourced provision @							

Review SEN Resourced Provision with Arbor Census

A Census can be run through School > Data > Export Data > Data Returns

Open the required census return, once a census has been generated, there will be options to review the census data.



Download DfE Summary will produce a PDF copy of the Census Summary, providing school level data.

DfE Census Summary Inspection will prove an interactive version of the Summary report and can be drilled down to access pupil level.

Table 10: Pupils on roll with SEN provision ALL schools	
SEN Provision	Number of pupils
Number of SEN Pupils in a mainstream school who are members of a special provision (SEN Unit).* Should be le	0
Number of SEN Pupils in a mainstream school who are members of a special provision (resourced provision).* Sh	2
SEN Provision - education, health and care plan (code E)	13
SEN Provision - SEN support (code K)	10
Total number of pupils with SEN (codes E, and K)	23
No special educational needs (code N)	654
Total pupils on roll	681

Clicking on the number will pull across a slide with the student names who have a Resourced Provision indicator set.

« Back	Generated Censu	is Summary Breakdown
able 10: Pup	ils on roll with SEN provis	ion [ALL schools]
EN Provision »	Number of SEN Pupils in a ma	instream school who are members of a special
rovision (resou vith SEN (codes	E and K)	ss than or equal to the total number of pupils
rovision (resou ith SEN (codes	rced provision)." Should be let E and K)	ss than or equal to the total number of pupils SEN Provision: 2
rovision (resou ith SEN (codes Clark Tara	rced provision). [*] Should be le E and K)	SEN Provision: 2 W207000018302
rovision (resou ith SEN (codes Clark Tara Davies Harley	reed provision). [•] Should be le	ss than or equal to the total number of pupils SEN Provision: 2 W207000018302 Z207000018663

Adding a SEN Resourced Provision in Bromcom

The Resourced Provision indicator can be found within the SEN record from a Students profile.

Student > Profile > Special Educational Needs

Click on the Plus to add a new or select the SEN Provision

ń	Student Details	Managing Anxiety	Managing Anxiety		Managing Anxiety		
Home	e Profile						
★ Favourites	Enrolment	Special Educational Needs					+
Modules	Health Background	SEN Provision Education Health and Care Plan (E)	Start Date 09/10/2014	End Date	Broad Area of Need Type Sensory and/or Physical Needs	Next Review Date	
	Communication						_

Go to the Additional Details tab from within the Special Educational Needs window

Special Educational Needs Second Se	:
SEN Special Needs Gifted & Talented Additional Information T Da Member of Special Class/Unit Member of Resourced Provision	
rt Da Member of Special Class/Unit /10 Member of Resourced Provision	۰
Close Save	
n Tj ide is	qu

Tick Member of Resourced Provision.

This will not show on the front page of the Students profile but can be viewed or edited within the Additional Information panel from within Special Educational Needs.