



Education & Skills  
Funding Agency

Education and Skills Funding Agency  
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[www.education.gov.uk/efa-enquiry-form](http://www.education.gov.uk/efa-enquiry-form)

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If you've received this letter in error, please  
[update your organisation's contact details](#).

Dear colleague

## Funding for school admission appeals

We're writing to remind you about the duties of local authorities in relation to funding for school admission appeals. We're doing this as an academy within your trust has previously claimed funding for admission appeals from ESFA.

### The role of your local authority

Local authorities receive funding through the central school services block (CSSB) of the dedicated schools grant (DSG) for the statutory duties they hold for both maintained schools and academies. The DSG conditions of grant state that the local authority must treat maintained schools and academies equally when using funding from the CSSB. This is also emphasised in the [2018 to 2019 schools revenue funding operational guide](#).

If local authorities use this funding to provide a free admissions appeals service for community and voluntary controlled schools, they must also provide this service free to academies, voluntary aided schools and foundation schools, although these schools may choose not to use it.

### At a glance:

- your local authority might provide a free admissions appeals service
- familiarise yourself with your local authority's policy on admissions appeals services before you submit a claim to ESFA
- if you have any questions, contact us via our [enquiry form](#)

## 2018 to 2019 academic year appeals

For appeals related to the 2018 to 2019 academic year, we'll ask academies making claims to state in their covering letter that they have checked if they could access support from their local authority where the authority is holding DSG centrally for this purpose. Of course, we will continue to pay claims where this is not the case.

### Further information

You should familiarise yourself with your local authority's policy on admissions appeals services before you submit a claim to ESFA.

If you have any questions about the content of this letter, contact us via our [enquiry form](#).

Yours sincerely

A handwritten signature in black ink, appearing to read 'Owen Jenkins', with a stylized, cursive script.

Owen Jenkins

**Academies & Maintained Schools Group**

**Funding Division**

**Education and Skills Funding Agency**