

Eligible funding for the £6,000 mandatory cost threshold

What can be counted

People costs

1:1 support - Calculated as hourly rate of staff x length of session x number of sessions per week x number of weeks duration per year. Provision being made by this support should be described and a timetable provided

[Hourly rates are: TA = £10.68, HLTA = £12.42, QTS main grade = £22.87, QTS upper pay scale = £25.75, school contracted therapist/counsellor = £50]

1: small group support - Calculated as (hourly rate of staff x length of session x number of sessions per week x number of weeks duration per year)/ number in group. Provision being made by this support should be described and a timetable provided

[Hourly rates are: TA = £10.68, HLTA = £12.42, QTS main grade = £22.87, QTS upper pay scale = £25.75, school contracted therapist/counsellor = £50]

Golden curriculum or extra sets - Hourly cost of extra staff x number of hour per week x number of weeks per year /number of pupils in extra class

Additional staffing costs on a residential journey or day trip for support of a named pupil –
(Hourly rate x hours per week) /number of pupils if for a group

Access to a staffed on-site sanctuary – Hourly cost of staff x number of hours per week accessed by pupil x number of weeks per year accessed / maximum number of pupils in sanctuary

SENCO time – Funded as a lump sum. The amount would be £800 with a statement or £500 without. This is intended to reflect 17 and 27 hours respectively and allows time for an annual review of a statement.

Cost of EP time provided for observation/assessment/advice for named pupil –
This would generally be funded at the invoiced cost of the service.

Cost of the production of personalised learning materials e.g. Braille –
This would generally be funded at the invoiced cost of the service, or the hourly rate of someone completing the work in school.

Other costs

Specific training for named member of staff working with named pupil

Teaching resources which are unique to the child

ICT hardware, ICT software, Specialist furniture, specialist equipment –

Provide information about source of recommendation to purchase this equipment
[OT, SALT, EP, STLS].

Maintenance and insurance cost of above

Cost of transport during school day to access off-site intervention

What cannot be counted (examples)

SENCO salary cost (except for above)

Universal provision of teacher and TA assigned to each class

Anything that would have been provided anyway as part of the schools general provision

Cost of a place on a residential journey or school trip

Timing of costing and funding

An initial application would only be entertained after 12 weeks attendance at the school (excluding holidays).

If agreed the initial application would be paid from the first day of the initial 12 week period.

The template provided calculates the annualised cost of the interventions (which must exceed £6,000 to attract any funding), delivered in the initial period.

Evidence of cost of Special Educational Provision

NB Special educational provision is educational or training provision that is additional to or different from that made generally for others of the same age

In addition to this page, please also provide:-

For all pupils:-

- A timetable showing when special educational provision is accessed
- Mainstream Core Standards audit tool completed in respect of the named pupil for provision made in the last 12 months showing which interventions are being provided and an evaluation of their impact – please cross refer to numbering below
- Pupil progress information about the pupil covering the last 3 years

And additionally for pupils with SEN or EHCP:-

- A copy of the SEN or EHCP showing the strategies in part 3 which indicate that the special educational provision is required – please cross refer to numbering below
- If this is the first time this cost evidence has been provided, a copy of the last annual review

Named pupil –

School -

Year group –

SEN/EHCP issued? – Y/N

Date issued -

People costs

No ref to SSEN EHCP or IEP/PM	Special Educational Provision	Qualification/ status of staff delivering TA HLTA Main Teacher UPS teacher Therapist and hourly rate Name of member of staff	Number in group	Minutes per day	X days per week	Total time (in hours) per week	X week per year	Total hours per year for delivery of provision	Total hours x hourly rate	Cost per named pupil
						Sub –total of people costs				

Other costs

No ref to SSEN EHCP or IEP/PM	Materials, Equipment, Services, or Training	Recommended by	Is this an annually recurring cost? Y/N	Is the cost provided solely for the named pupil? Y/N	If N – how many share the cost?	Cost per named pupil
				Sub-total of other costs		
				Total coat		