



Safeguarding Newsletter

THE SAFEGUARDING NEWSLETTER IS PUBLISHED BY THE EDUCATION SAFEGUARDING TEAM AND ISSUED TO SCHOOLS, EARLY YEARS PROVIDERS AND LOCAL AUTHORITY STAFF THREE TIMES EACH ACADEMIC YEAR

ISSUE NO.60 – SEPTEMBER 2016

INCLUDED IN THIS ISSUE

- Team update
- Updated policies and guidance
- Central Referral Unit - Consultations with Specialist Children's Services
- Child Sexual Exploitation - Learning from recent Case Review & "Lottie"
- Kent Educational Psychology Service - Crisis Support
- NSPCC - *Speak out. Stay safe* programme
- Supporting parents to choose a sports club
- Online Safety updates
- Education Safeguarding Team contacts

Introduction

There have been a number of significant developments in the safeguarding agenda for schools and settings, both locally and nationally in recent months. As a consequence this Newsletter contains a great deal of information that needs to be cascaded to all staff and school governors at in the Autumn Term.

Education Safeguarding Team

As you will probably be aware by now, the EST has recently undergone several changes. Kel Arthur (Principal Officer) and Helen Windiate, Area Safeguarding Adviser (North Kent) both took early retirement at the end of the summer term after several years as members of the team. Claire Ray, who some of you will know as the Area Safeguarding Adviser (West Kent), has been appointed to the post of Principal Officer. Our best wishes go to Kel and Helen in their retirement, although their experience is not lost totally as both are willing to support the team doing specific pieces of work on a sessional basis during the period of transition.

We can also confirm that Lorrissa Webber joined us from the London Borough of Bromley on 19 September 2016 and has taken up the post as Area Safeguarding Adviser (North Kent). A revised contact sheet is attached to this Newsletter and the level of support, advice and training provided to schools and settings will be unaffected by these changes.

National and Local Policy Updates

Keeping Children Safe in Education 2016

On May 26th 2016 the DfE published a revised edition of the statutory guidance for schools and colleges, Keeping Children Safe in Education 2016 (KCSIE). The guidance, to be implemented from the 5th September, can be found by following this link:

www.gov.uk/government/publications/keeping-children-safe-in-education--2

The NSPCC has compiled a comprehensive briefing which highlights the changes in the revised document (link below). It is essential that DSLs, leaders, Governing bodies and proprietors are aware of the expectations in place for schools and colleges and are able to demonstrate and evidence that they are fulfilling their statutory obligations.

www.nspcc.org.uk/globalassets/documents/information-service/briefing-updated-statutory-guidance-schools-england-keeping-children-safe-education-20162.pdf

There is further information later in this newsletter of other changes in KCSIE, including for online safety.

Ofsted Inspection Framework

On the 23rd August Ofsted updated their 'Inspecting safeguarding in early years, education and skills' handbook. The handbook sets out what inspectors must consider and outlines the evidence that will be looked for during inspections. It also sets out the judgements that inspectors will make and on which they will report. Ofsted have published a document summarising the main changes.

The inspection framework follows the main principles of the updated KCSIE 2016, with which Early Years settings may not be familiar. It is recommended, therefore, that DSLs in these settings follow the links above to familiarise themselves with the expectations placed on DSLs within schools and colleges to ensure they are able to fully meet the requirements expected by Ofsted.

www.gov.uk/government/publications/inspecting-safeguarding-in-early-years-education-and-skills-from-september-2015

Kent's Policies and Procedures

All of the EST exemplar policies and guidance can be found on our KELSI pages, including an updated exemplar child protection policy template www.kelsi.org.uk/support-for-children-and-young-people/child-protection-and-safeguarding/safeguarding-policies-and-guidance and the Online Safety Policy guidance and templates which can also be downloaded at www.e-safety.org.uk

Please be aware that changes will be made to these documents to reflect the most current local and national guidance so DSLs are encouraged to check KELSI regularly for updates to ensure that their policy is relevant and appropriate. Please be aware that some content will still be undergoing review during September and October.

Dealing with complaints or issues on social networking sites

In January 2016 the Department for Education issued non-statutory guidance, "Best Practice Advice for School Complaints Procedures 2016". KCC has revised its model procedure for handling school complaints to aid governing bodies in revising their own school's procedure.

Furthermore KCC has produced guidance for schools and settings to help them when dealing with complaints or issues raised on social networking sites . Further information can be found on KESLI: www.gov.uk/government/publications/school-complaints-procedures and the e-Safety blog: www.kentesafety.wordpress.com/2016/09/09/kent-guidance-for-educations-settings-when-dealing-with-complaints-or-issues-raised-on-social-networking-sites/

Consultations and Referrals

Consultations

Working with children and their families can be complex and challenging. There will be times when professionals working in this area, however experienced they are, are unclear as to what action they should take. This will require them to seek advice and support from other experienced practitioners across the child care network. The information below describes structures and processes that are in place to ensure that this advice, support and consultation can happen within and between agencies across Kent.

- **Consultation within your own agency**

All statutory agencies should offer means by which staff can seek help and advice on individual cases and are required to have a designated safeguarding lead (DSL). KCSIE 2016 states that the DSL and or a deputy should always be available during term time school or college hours, for staff to discuss any safeguarding concerns. Similar availability is expected in early years settings under the Ofsted inspection framework. All staff should be familiar with the DSLs contact details, including who should be contacted in their absence.

The Area Safeguarding Advisers within the EST provide the education lead professional function, being available to DSLs and other staff as required should they be unsure as to what action to take where there are concerns about a child or children.

- **Professional consultation with Specialist Children's Services**

There are two types of professional consultation, the first, where you ring to discuss and share information on an identified child and the second where you may want to talk through a situation about a child but without sharing the child's details. The first requires you to inform the family, the second does not.

If you are unsure whether you need to inform the family prior to having a consultation, please seek advice from your Area Safeguarding Adviser who will be able to help you in making this decision. If you are confident a child will be placed at risk of harm if you do speak with the family, then a referral should be made to Specialist Children's Services, through the usual route.

Escalation

Any professional who believes that the response they have received following a consultation is inadequate, does not meet the needs of the child/family or leaves a child at risk of harm may still make a referral in the usual way or escalate the concerns through their Area Safeguarding Adviser.

Referrals

KCSIE 2016 specifically directs schools to follow up concerns and referrals actively, ensuring they are clear on the action to be taken by Specialist Children's Services. A decision should be made within one working day of a referral being made about what course of action will be taken and the referrer should be told of this outcome. KSCIE 2016 states "*should that information not be forthcoming*" then the school or college should be proactive in gathering this information.

The flowchart on page 10 of KCSIE 2016 clarifies that one of four outcomes will be communicated to the referrer within 24 hours

- Immediate safeguarding response – removal of a child to a safe place
- Child protection investigation under Section 47 Children Act 1989
- Child in Need assessment under Section 17 Children Act 1989
- No further action by SCS but possible referral on to Early Help.

The Education Safeguarding Team has informed colleagues within Specialist Children's Services of the expectations placed on education providers in the revised guidance. However, if DSLs have difficulty in gaining this information, they should contact their Area Safeguarding Adviser.

Child Sexual Exploitation

Two reports have been published following a case review of CSE in the County. Both documents, the overview report and a shorter briefing, can be found on the KSCB website [Multi-Agency Review of the Services provided to Victims of Child Sexual Exploitation in Kent](#)

The review is based on events in 2013 and does recognise that some improvements have already been made. Criticisms were levelled at all agencies at their inability, at the time, to understand that the behaviours exhibited by the young people concerned were indicative of Child Sexual Exploitation.

It found that there was inadequate awareness amongst professionals of CSE across all agencies. Despite the young people involved exhibiting several of the risk factors in the medium and high risk categories as indicated by the Kent CSE Toolkit, sufficient action was not always taken to safeguard them. In particular, one school did not recognise their pupil was a victim of CSE, managing the presenting issues internally rather than sharing relevant information with other agencies. Whilst it is recognised the school was acting with the best of intentions, as they did not have a full picture of concerns from partner agencies, the support for the pupil was not effectively joined up.

All schools and settings should have access to the KSCB CSE toolkit and the CSE Intelligence form available at www.kscb.org.uk/guidance/sexual-abuse-and-exploitation. Secondary Schools and colleges in particular should ensure they have paper copies available with which all staff should familiarise themselves.

All staff in education settings should be familiar with 'Operation Willow', Kent's multiagency Child Sexual Exploitation Team (CSET) and its strapline, "say something if you see something". They should recognise concerns may be about siblings, staff and parents as well as their own pupils. Similarly, they may have local knowledge of interest which should be passed onto the police as intelligence using the CSET form.

There are a number of resources available for download on the KSC website, KSCB.org.uk which can be displayed in your setting.

"Lottie" CSE Training and Resources

Operation Willow has negotiated a reduced price for Kent and Medway Schools to attend "Lottie" training, facilitated by the University of Kent's Centre for Child Protection. The course usually costs £199 per delegate, but can be accessed for £60 for the next academic year.

To learn more about Lottie visit the Centre for Child Protection's webpages [here](http://www.kent.ac.uk/sspsr/ccp/game/Lottieindex.html).
www.kent.ac.uk/sspsr/ccp/game/Lottieindex.html

To book your place, at the discounted price, please follow the link [here](#) and click the *Kent and Medway Schools' Discount* button.

www.eventbrite.co.uk/o/university-of-kent-centre-for-child-protection-5949461735

If you would like to attend and want to pay by invoice, please email a purchase order to ccp@kent.ac.uk and quote *Kent and Medway Schools' Discount*.

Kent Educational Psychology Service Crisis Support

Kent Educational Psychology Service (KEPS) offers a service to schools in the event of a crisis. A crisis is a sudden or distressing event that affects the school community. Pupils and staff may have witnessed something shocking or feel overwhelmed. If your school needs help dealing with a traumatic situation, KEPS crisis team can offer you a free service to identify priorities, assess needs and help with action planning.

To contact KEPS for crisis support, please call:

- 03000 410100 - during office hours (9am-5pm)
- 03000 410101 - out of office hours

Or email educational.psychology@kent.gov.uk.

For further information, please visit:

www.edukent.co.uk/our_services/service/educational_psychology/

NSPCC "Speak out. Stay safe" programme

The NSPCC's **Speak out. Stay safe** programme was launched in 2011, originally working with Y5/6 pupils, after research showed the majority of children who contact ChildLine are over 11 years of age but said their abuse started when they were much younger. In April 2016 the service was re-launched to include KS1 and all KS2 pupils

The programme, which aims to reach children before abuse starts, is delivered by trained NSPCC volunteers through an assembly and a workshop. Safeguarding messages are relayed in a lively

and interactive way. By the end of the visit, it is hoped children have had fun, feel empowered and can **speak out and stay safe**. All sessions are very carefully tailored to suit the age of the children. There is a 20 minute assembly for KS1, a 30 minute assembly for KS2 and then 60 minute classroom workshops for Y5/6. 11,500 children in almost 70 schools have been part of the programme in Kent and Medway over the past year.

Sarah Walker, Area Coordinator for the programme in Kent and Medway says: “We know that at least two children in every primary school classroom will have experienced some form of abuse or neglect – a truly shocking statistic. But just imagine if we could give these children the knowledge to prevent, the confidence to speak out and the courage to seek help if they need it. By visiting every school every two years, we could prevent children from experiencing abuse, one generation at a time.”

. To find out more about booking the service for your school please go to www.nspcc.org.uk/schools or contact Sarah Walker on sarah.walker@nspcc.org.uk

Supporting parents to choose a sports club

It is the right of any parent or carer to check how well a sports club is run, for the sake of their child's safety and their own peace of mind. If you want to support parents to choose a good club for their child, here is some guidance you can give, and questions they could ask:

- Are staff and volunteers **appropriately qualified** and suitable to work with children?
- Does the organisation have a **child protection policy**?
- If you or your child has any worries, **who can you talk to**?
- Does the organisation have a written **code of behaviour/conduct**?
- What about **arrangements for away fixtures** and other events?
- What **training** has been provided for staff and volunteers?
- Does the club have a clear **health and safety** policy?
- Would they be able to **contact me** in an emergency?

A well-run club will welcome questions about their activities and policies. They will know they have a responsibility to give this kind of information to anyone who leaves a child in their care.

Sport England's Clubmark is a cross-sport accreditation scheme for community sports clubs. An accredited club is recognised as a safe, rewarding and fulfilling place for participants of all ages, as well as helping parents and carers know that they're choosing the right club for their young people.

If you are asked to host, work with, or promote a local club, or want to signpost parents to local clubs, Clubmark can be the first port of call for identifying their suitability.

If a club does not have Clubmark, the questions listed can still be used provide assurances.

- www.kentsport.org/safesport/
- www.kentsport.org/clubmark/

Online Safety

Keeping Children Safe in Education 2016

The revised KCSIE 2016 has placed an increased focus on online safety. Key issues to be aware of include:

- Online safety is viewed as a safeguarding issue and therefore is part of **the overall responsibility of the DSL**. All staff involved in supporting the DSL with online safety, for example if there is a separate e-Safety lead, should access training to the same level as the DSL.
- All members of staff **must** be provided with appropriate online safety training
- School policies must recognise a range of **online safety issues**, including child on child abuse (such as cyberbullying and sexting) and should implement policies regarding acceptable use of technologies and social media
- School leaders should ensure there is **appropriate filtering and monitoring** in place.
- Governing bodies and proprietors should ensure children are taught about safeguarding, including online as part of providing a **broad and balanced curriculum**.

A more detailed summary of the specific online safety points, considerations and suggested actions can be found on the e-Safety blog: www.kentesafety.wordpress.com/2016/06/06/online-safety-within-keeping-children-safe-in-education-2016/

Online Safety Training

The Education Safeguarding Team can provide a range of centralised events for schools and settings regarding online safety. These include:

- **“Online Safety (e-Safety) for Designated Safeguarding Leads”**: This is aimed at DSLs and will explore management responsibilities regarding online safety policy, practice and procedure, including managing incidents and making referrals. A specific course is also available for Early Years DSLs
- **“Online Safety (e-Safety) – Engaging Children, Young People and Families”**: This course will focus on resources and educational approaches for both the curriculum and pastoral support. There are specific courses for both secondary and primary schools, including special schools.

A limited number of these courses have been published to establish demand from schools and settings. If you or a member of your staff are interested but are unable to make the dates available then please contact esafetyofficer@kent.gov.uk to register your interest.

We also available to provide bespoke whole staff training regarding online safety subject to capacity. Please contact esafetyofficer@kent.gov.uk for further information and costings.

e-Safety Ambassador Training

The e-Safety Development Officer is trialling a new programme for upper KS2 pupils to promote peer online safety education in primary schools. This training is currently only available as a bespoke package for schools in local collaborations. Approximately 5 or 6 children from each school will be trained as ‘Ambassadors’ and will be provided with resources to champion online

safety with peers and parents. Please contact esafetyofficer@kent.gov.uk for further information and costings etc.

New guidance on Sexting

The UK Council for Child Internet Safety's Education Group has produced advice for schools and colleges on responding to incidents of youth produced sexual imagery, otherwise known as 'sexting.' This advice is non-statutory and should be read alongside both Keeping Children Safe in Education 2016 and Searching, screening and confiscation at school guidance 2014.

The guidance, titled 'Sexting in schools and colleges: responding to incidents and safeguarding young people', aims to support DSLs in tackling the range of issues which these incidents present, including:

- Responding to disclosures
- Handling devices and imagery
- Risk assessing situations
- Involving other agencies
- Information about preventative education
- Working with parents
- Reporting imagery to providers.

The guidance can be found at

www.gov.uk/government/uploads/system/uploads/attachment_data/file/551575/6.2439_KG_NCA_Sexting_in_Schools_WEB_1_.PDF

The Kent Safeguarding Children Board has also published a short guide and flowchart for Kent professionals to use to respond to sexting concerns. This can be accessed at:

www.kscb.org.uk/guidance/online-safety

Other Online Safety News

- Safer Internet Day, which will be held on 7th February 2017, has announced a theme of: 'Be the Change: Unite for a better internet': www.kentesafety.wordpress.com/2016/06/16/safer-internet-day-2017-theme-announced
- Pokémon Go: links for schools: www.kentesafety.wordpress.com/2016/07/20/pokemon-go-links-for-schools-to-share-with-parents/
- Smartie the Penguin (EYFS & KS1 resource) updated: www.childnet.com/resources/smartie-the-penguin

For further information or advice about any of the items highlighted or for online safety advice or training requests please contact **Rebecca Avery, Education Safeguarding Adviser (Online Protection)** or **Ashley Assiter, e-Safety Development Officer**.

EYPS – Education Safeguarding Team Contacts – September 2016

Head Office – Sessions House		
Sessions House, County Hall, Maidstone ME14 1XQ		
Room 2.04	<p>Claire Ray Principal Officer (Safeguarding)</p> <p>Kay Ashman Safeguarding Admin Support (part-time)</p>	<p>Office: 03000 415788 Mobile: 07920 108828 claire.ray@kent.gov.uk</p>
	<p>Rebecca Avery Education Safeguarding Adviser – Online Protection</p>	<p>Office: 03000 415797 Mobile: 07789 968705 rebecca.avery@kent.gov.uk or for general enquiries: esafetyofficer@kent.gov.uk</p>
	<p>Ashley Assiter e-Safety Development Officer</p>	<p>Office: 03000 422148 Mobile: 07545 743310 ashley.assiter@kent.gov.uk or for general enquiries: esafetyofficer@kent.gov.uk</p>

North Kent – Worrall House (Dartford, Gravesham, Sevenoaks)	
30 Kings Hill Avenue, West Malling, ME19 4AE	
<p>Lorrisa Webber Area Safeguarding Adviser (Education)</p> <p>Linda Funnell Safeguarding Admin Support (part-time)</p>	<p>Office: 03000 412445 Mobile: 07740 183798 lorrisa.webber@kent.gov.uk</p>

West Kent – Worrall House (Tonbridge & Malling, Tunbridge Wells, Maidstone).	
30 Kings Hill Avenue, West Malling, ME19 4AE	
<p>Vacant Area Safeguarding Adviser (Education)</p> <p>Linda Funnell Safeguarding Admin Support (part-time)</p>	<p>Office: 03000 412284 Other contact details to be confirmed</p>

East Kent – Brook House (Swale, Canterbury, Thanet)	
Brook House, Reeves Way, Whitstable CT5 3SS	
<p>Mike O’Connell Area Safeguarding Adviser (Education)</p> <p>Katie Agnew Safeguarding Admin Support (part-time)</p>	<p>Office: 03000 418503 Mobile: 07740 183807 mike.o’connell@kent.gov.uk</p>

South Kent – Kroner House (Ashford, Shepway, Dover)	
Kroner House, Eurogate Business Park, Ashford TN24 8XU	
<p>Peter Lewer Area Safeguarding Adviser (Education)</p> <p>Lin Storton Safeguarding Admin Support (part-time)</p>	<p>Office: 03000 415648 Mobile: 07917 602413 peter.lewer@kent.gov.uk</p>

Central Duty: 03000 41 11 11

Urgent child protection issue outside of office hours; call the **Central Duty** Out of
Hours Number: **03000 41 91 91**

Early Help & Preventative Services: earlyhelp@kent.gov.uk or ring **03000 419222**

Local Authority Designated Officer Contacts

The LADO Team deal with allegations against staff who work with children either in education or the wider workforce

If you need to speak to the LADO Team regarding an **allegation** against a member of staff **please call any member of the LADO Team number**. Your details will be taken and passed to the intake officer. The same intake officer will support you through the process until the matter has been resolved. Please note that the team no longer works on an area basis.

LADO Team contact number: 03000 410 888 Now it's just one number for the whole LADO Team covering Kent Local Authority Email: kentchildrenslado@kent.gov.uk	
Kroner House	
Paul Startup Service Manager Quality & Assurance Safeguarding (LADO Manager)	tbc PA to LADO Manager
Becky Cooper LADO (Tue/Wed/Thu)	Jinder Pal Kaur LADO
Elaine Coutts (Wed/Thu/Fri) LADO	Angela Chapman LADO (not Friday)
Yetunde Areeson LADO	
Admin Support Emma Cumberbatch	

If a call is urgent i.e. **a child is in immediate danger**, and the call **cannot** go through to the officer on **Duty**, the call should go through to the **Central Referral Unit on: 03000 41 11 11**

Urgent child protection issue outside of office hours, Call the **Central Duty** Out of Hours Number:
03000 41 91 91

