

Children, Young People and Education

Service Directory



September 2017

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Vision for Children and Young People in Kent

We want Kent to be the most forward looking area in England for education, learning and early help services so that we are the best place for children and young people to grow up, learn, develop and achieve.

Our aim is for Kent to be a place where families thrive and all children learn and develop well from the earliest years so that they are ready to succeed at school, have excellent foundations for learning and are equipped well for achievement in life, no matter what their background.

We have the same expectations for every child and young person to make good progress in their learning, to achieve well and to have the best opportunities for an independent economic and social life as they become young adults.

Every child and young person should be able to go to a good or outstanding Early Years setting and school, have access to the best teaching, and benefit from schools and other providers working in partnership with each other to share the best practice as they continue to improve.

Our vision is that every child and young person, from pre-birth to age 19, and their family, who needs early help services will receive them in a timely and responsive way, so that they are safeguarded, their educational, social and emotional needs are met and outcomes are good, and they are able to contribute positively to their communities and those around them now and in the future, through their active engagement in learning and employment.

Our strategic priorities for Education and Young People's Services are to ensure that all children get the best start in the Early

Years by attending good or outstanding childcare and early education settings and all pupils are able to go to a good or outstanding school where they will make good progress; to shape education and skills provision around the needs of the Kent economy and ensure all young people move on to positive destinations, training and employment; and to improve services and outcomes for the most vulnerable children, young people and families in Kent.

We aim to target early help services for the most vulnerable children, young people and families who require additional support, with a focus on delivering positive outcomes for them and avoiding the need for intervention by statutory services. Children, young people and families should be able to access the right services at the right time in the right place. We aim to place them at the heart of everything we do, working in an integrated way and avoiding, where possible, single service actions which may lack coordination or result in wasteful duplication.

Overall in Kent children and young people should have the best chances to flourish and be supported by effective support services, resilient families and good schools.

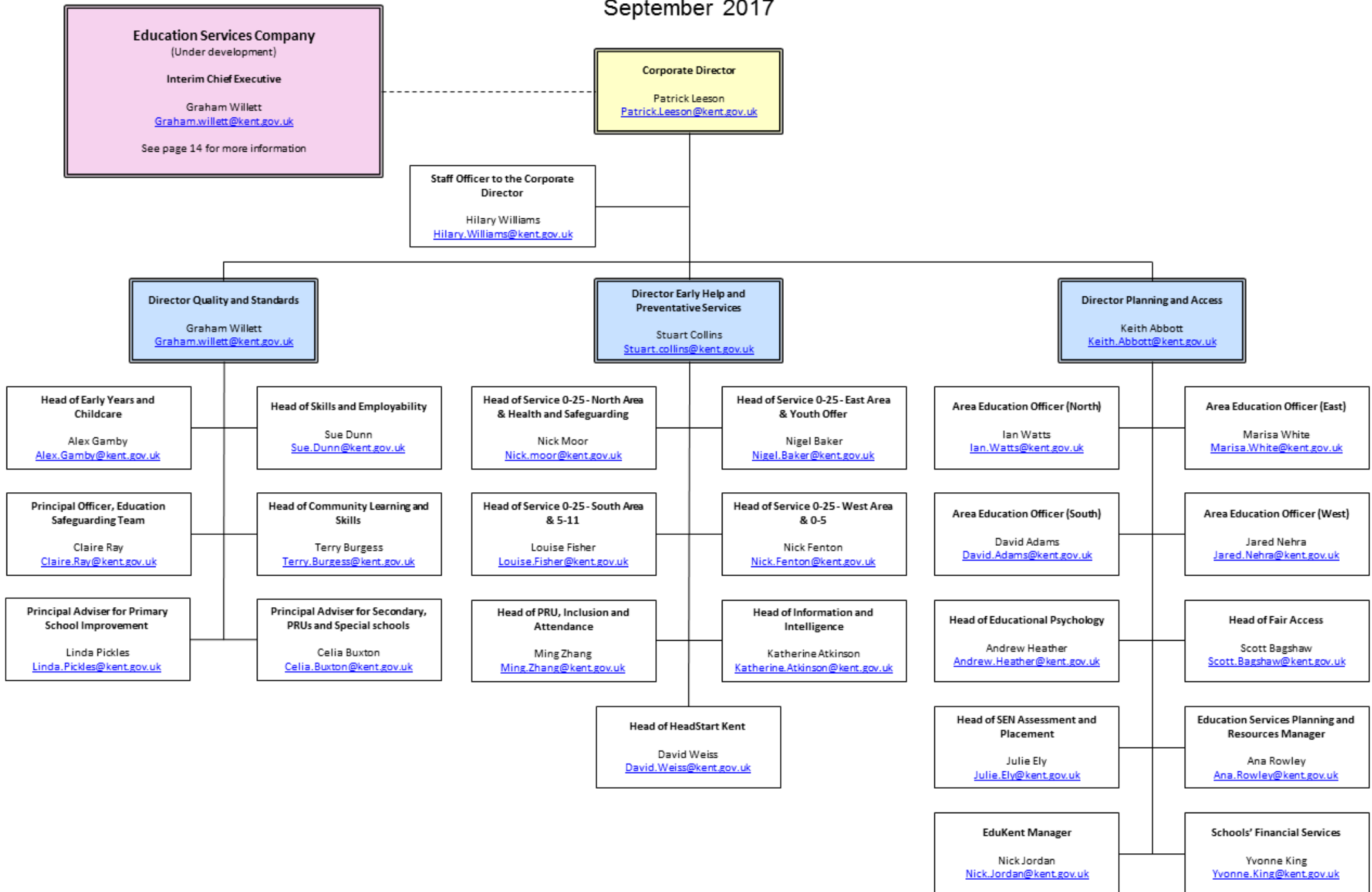


Patrick Leeson

Corporate Director for Children, Young People and Education

Children, Young People and Education

September 2017



Education Quality and Standards

Education Quality and Standards encompasses the following key services:

- Early Years and Childcare
- Standards and School Improvement
- Skills and Employability
- Community Learning and Skills
- Education Safeguarding.

Early Years and Childcare

Our continuing ambition for Early Years and Childcare in Kent is for an exciting, vibrant, increasingly diverse and thriving early education and childcare sector that is of good and outstanding quality, achieves very good outcomes for children and that is sufficient, affordable and easily accessible for parents and carers. In fulfilling this ambition we aspire to build on past successes and achieve the following:

- Building a culture of collaboration between all providers, Early Years and Childcare, the local authority, other professionals, and parents working together in partnership to support and achieve the best possible outcomes for children, young people and their families
- Every child and young person is supported to develop well, make good progress and achieve their full potential in a safe environment
- Providers are self-improving and evaluative and strive for continuous improvement
- The voice and needs of children, young people and their parents and carers are central, with their needs being consistently identified early and effectively met.

Standards and School Improvement

School Improvement promotes high standards of education in all settings 0-19 years.

We are concerned with developing, delivering and commissioning high quality services for Kent's children, young people, their families and communities. We are committed to ensuring that children and young people are inspired, motivated by school and living healthy and fulfilled lives.

We are equally committed to working in partnership with schools, academies and Early Year's settings to ensure maximum engagement of the education community on raising standards.

We support all other areas of CYPE including the drive to promote inclusion and good attendance in schools.

We will always liaise effectively, and working in a coordinated way to ensure there are integrated services for all children and young people.

Skills and Employability

Key to this service is the 14-24 Learning, Employment and Skills Strategy. It is designed to achieve a fundamental shift in the education system in Kent towards a more comprehensive and balanced academic and technical offer for young people aged 14 to 24. The priorities are to:

- Raise attainment and skill levels for all 14 to 24 year olds

- Improve and extend the provision of technical and vocational education, training and apprenticeships
- Increase participation in learning and in skilled employment
- Target support for vulnerable young people to achieve and gain employment.

The Service also supports:

- Apprenticeships and improving vocational and technical education
- Our commitment to NEETs (young people who are not in employment, education or training) and youth unemployment
- Vulnerable learners
- 16-24 year olds with Special Educational Needs (SEN)
- Adult Skills.

Community Learning and Skills

The Community Learning and Skills (CLS) service provides learning opportunities for adults, young people and families in order to meet their aspirations for improved work skills, better personal development, strong families and healthy and creative lives.

A very wide range of provision is offered including study programmes, traineeships and apprenticeships to young adults aged between 16 and 18, as well as a broad range of apprenticeships and accredited programmes to adults over the age of 19. Successful engagement with 400 employers, the majority of whom are SMEs in Kent, provide carefully planned programmes that meet local and national skills needs. During 2015-16, CLS also began offering programmes to Unaccompanied Asylum Seekers and for the Syrian Vulnerable Persons Relocation Scheme. CLS also engaged over 100 learners on its Mental Health pilot for the Skills Funding Agency.

Education Safeguarding

The Education Safeguarding Team (EST) provides support, guidance and challenge to schools and Early Years settings and services within the Directorate to ensure that children are kept safe and their welfare is promoted, as required by Section 175 of the Education Act 2002. Statutory guidance, including Working Together to Safeguard Children (2015), the Early Years Foundation Stage Welfare Requirements (2014), Keeping Children Safe in Education (2016) and Kent Safeguarding Children Board (KSCB) procedures, help to inform the work of the team and any good practice guidance that is developed. The principles that underpin the Children Acts of 1989 and 2004 provide a framework for our service standards, with the needs of the child considered paramount at all times.

As part of the core functions, the Education Safeguarding Team provides a consultation service to schools and settings, with over 4000 enquiries during the 2015-16 school year. These have been on a variety of subjects, including online safety, policy and procedure alongside welfare concerns about specific children. A training programme for Designated Safeguarding Leads in schools and settings is rolled out centrally each year which meets both DfE and Ofsted requirements and exceeds what Kent Safeguarding Children Board (KSCB) or Working Together to Safeguard

Children 2016 advocates. Training days and twilight sessions are also delivered in schools and settings and there is a programme of training delivered to school governors. In the 2015-16 school year, over 7000 individuals were trained according to their roles and responsibilities.

The Education Safeguarding Team works closely with multi-agency partners and the Kent Safeguarding Children Board to ensure education is represented on various safeguarding groups and meetings held Countywide.

Key Contacts in Education Quality and Standards

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Early Help and Preventative Services

The Early Help and Preventative Services have been organised to provide targeted support to vulnerable children, young people and families through an integrated service in each District. The components include:

- Early Help Units
- Children's Centres
- Troubled Families Programme
- Early Intervention and Family Support Workers
- Attendance and Inclusion
- Pupil Referral Units
- Education Health Needs Service
- Support for Gypsy, Roma and Traveller children
- Youth hubs and commissioned Youth Work
- Youth Offending
- Targeted Support for NEET young people
- Services for Young People's Substance Misuse
- Teenage pregnancy and sexual health
- Commissioned parenting and family support services
- Commissioned mental health support services.

There is also more joined up work with CAMHS, School Nursing and Health Visiting, together with a more co-ordinated approach to commissioning children's health provision.

Early Help Units

The Early Help Units (EHU) are in place to deliver intensive support for children, young people and families. The units undertake more intensive casework with a range of families requiring early help support. These cases include out of court disposals, step-downs from SCS or prevention of the need for statutory social care intervention, children and young people experiencing serious attendance or behaviour difficulties at school or older young people who are NEET. The Units work closely with open access and additional support services to ensure an integrated approach. Families supported by targeted casework in the units can also benefit from open access support in Children's Centres and Youth Hubs, and ongoing engagement with open access services supports the case closure in the units once positive outcomes have been achieved.

Child Sexual Exploitation (CSE)

Work has been taking place to ensure the workforce is fully aware of and trained in CSE so that staff understand their roles and responsibilities in relation to keeping children and young people safe from sexual exploitation and know how to respond appropriately when sexual exploitation is suspected or identified.

Children's Centres

Kent's Children's Centres are managed in 12 Districts. The Centres are now an integral part of the 0-25 Early Help service. The work delivered through Open Access services such as Children's

Centres, Youth Hubs and other settings is critical to achieving positive outcomes for children, young people and their families, and incorporates a range of key services.

Youth Justice

The Youth Justice service is responsible for assessing, planning and intervening with young people aged 10 to 17 years who have come to the attention of the Police and receive either an out of court disposal or a court sentence. Ten years old is the age of criminal responsibility and age 18 is when the majority of those subject to statutory supervision transfer to either the National Probation Service or the Community Rehabilitation Company which are responsible for working with adult offenders. The principal aim of the youth justice system is to prevent offending and re-offending by children and young people.

Kent Troubled Families Programme

The Kent Troubled Families Programme has been successful in supporting families with multiple problems. The Troubled Families programme is integrated into the Early Help Units, and families receive intensive support through the Kent Family Support Framework. Some families are supported through our specialist family support commissioned services.

PRU, Inclusion and Attendance Service (PIAS)

The PRU, Inclusion and Attendance Service (PIAS) has adopted a new approach of intervening early and providing timely support to schools, children and families to address the issues of behaviour, attendance and exclusion. The Area Attendance and Inclusion Lead Officers work in partnership with schools to prevent exclusion where appropriate and to re-integrate excluded pupils with effective support.

PIAS complements the activities of the Early Help Units by:

- Providing an integrated inclusion and attendance service that provides dedicated officers for engaging with schools in an advisory and empowering manner. They carry out group and project work with schools to improve attendance and to avoid exclusions
- Acting as the interface between the Early Help Unit and schools by working closely with both school staff and Early Help Workers in the Units
- Managing enforcement work centrally for Education Supervision Orders, Penalty Notices and Prosecution
- Providing an outreach service that supports the attendance, education achievement and welfare of children from Gypsy, Roma, Traveller and Minority Ethnic backgrounds
- Working with PRUs to empower home schools to deliver their statutory duties for pupils with challenging behaviour or medical conditions
- Working to ensure children in employment are safeguarded
- Facilitating the support for students who attend an alternative provision.

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Education Planning and Access

This service is responsible for ensuring that KCC carries out its strategic responsibilities for the provision of education places across the County for both mainstream schools and those serving children with additional educational needs.

Area Education Officers

KCC is the strategic commissioner of education provision, and the Area Education Officers liaise with a range of external agencies and educational providers to continue to develop the diversity of provision and secure the supply of educational places in terms of both quality and capacity. The service also has a responsibility for providing schools with operational advice and guidance in relation to leadership, management and governance issues, and statutory duties.

The Education Commissioning Plan sets out our plans for increasing education provision in Kent. We aim to secure good quality school places in every community so that every young person can go to a good school and have the best chance in life.

Educational Psychology

The purpose of the Kent Educational Psychology Team is to support improved outcomes for vulnerable children, young people and their families in Kent. The service aims to enhance understanding of development and the relationship between thought, feeling and behaviour through the application of evidenced based or informed psychological practice.

The service provides core services which prioritises statutory work. Non statutory, early intervention and preventative work is provided on a traded basis through EduKent enabling schools the opportunity to ensure a guaranteed level of delivery from the service in addition to statutory functions.

Special Educational Needs Assessment and Placement

The SEN team is responsible for discharging the Authority's duty under SEND legislation to carry out the assessment of children with special needs, issue and maintain Education, Health and Care (EHC) Plans where necessary and arrange suitable provision.

Kent's SEND Strategy sets out an ambitious plan to improve the educational, health and emotional wellbeing outcomes for Kent's children and young people.

The Tribunal Service team are responsible for managing, preparing responses and presenting same to the Appeals panels where parents and carer appeal against a refusal to assess/re-assess, a refusal to issue a Statement of SEN, a refusal to amend a Statement after an Annual Review, the content of the Statement and the school named in the Statement.

Fair Access

The Fair Access Division aims to deliver three key areas of work, School Admissions and establishing eligibility for Home to school transport and Provision Evaluation. The unit are charged with ensuring fairness and equity in the allocation of school places and ensuring that Admissions Authorities within Kent meet their legal obligation with regard to school admissions, Children

Missing Education and Elective Home Education. The team ensure that all eligible pupils receive appropriate transport to and from school.

EduKent

Offer a broad range of traded and statutory educational support services, including Outdoor Education, business services, and School Improvement for schools to purchase.

Academies Conversion Team

The Academies Conversion Team provides project management support to the conversion of maintained schools to academy status; working with a range of stakeholders across KCC to negotiate the agreements which allow the school to transfer.

Schools Financial Services

This team provides professional guidance, support and training for Headteachers, senior leaders, finance staff and governors to enable schools to fulfil their statutory financial obligation.

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CYPE Corporate Director's Office

The Corporate Directors Office is a small team which provides key support service to the Strategic Management Team (SMT) and the Divisional Management Team (DMT) and ensures that there are strong links with the CYPE Cabinet Member, the Business Partners for CYPE, Headteachers and other key stakeholders. Key areas undertaken:

- To provide high level secretarial, administration and business support to the Corporate Director and the Directors
- To support the democratic process, supporting Education Cabinet Committee and Cabinet Member decisions
- To manage and monitor a number of Directorate held budgets
- To manage and maintain the KELSI website www.kelsi.org.uk. And prepare a weekly e-bulletin to schools
- To co-ordinate the school term and holiday dates
- To support the development and monitoring of the Directorate climate and sustainability action plan
- To support the co-ordination of directorate business plans, directorate risk registers, annual governance statement and Business Continuity Plans
- To provide high level support to cross-cutting projects on behalf of the directorate e.g. Education Services Company
- To prepare and provide support for correspondence and responses to MP's, parents and others key stakeholder
- To provide business support to the Kent Association of Headteachers and to the Primary Forum
- Co-ordination of termly Headteacher briefings.

Key Contacts

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Education Services Company

During 2016-17 the CYPE Directorate developed a business case to create an Education Services Company. The formal approval to develop the company was made by Cabinet on 27 March 2017.

The company, due to be officially launched in Spring 2018, will work in close partnership with schools to deliver services that are fundamental to supporting schools, children, young people and families.

It will act as the single front door for all education traded services delivered out of KCC. It will also have direct delivery responsibility for a number of services with statutory functions that currently reside in the CYPE Directorate and have significant traded element to them already. Services that will transfer to the new company are:

- School Improvement
- Governor Services
- Outdoor Education
- Schools Financial Services
- Early Years and Childcare
- Education Psychology
- Skills and Employability
- Education Safeguarding
- EduKent.

By creating the Education Services Company, Kent can further develop its partnership with schools and Early Years settings, jointly supporting the young people of Kent by providing services in a way that ensures not only sustainability, but offer opportunity to expand services in the longer term.

Key Contacts

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Useful Information

Key Education Dates

7 September 2017	Kent test for children who go to school in Kent
9 September 2017	Kent test for children who go to school outside of Kent
12 October 2017	Results of Kent Test released
31 October 2017	Deadline for applications to Secondary school (September 2018)
15 January 2018	Deadline for applications to Primary school (September 2018)
1 March 2018	National offer day (Secondary)
16 April 2018	National offer day (Primary)
1 June 2018 (tbc)	Kent Test registration opens
3 July 2018 (tbc)	Kent Test registration closes
31 July 2018 (tbc)	Deadline for applications for transport to school (for September 2017 start)
16 August 2018	A Level results day
23 August 2018	GCSE results day

CYPE Key Documents

Vision and Priorities for Improvement

Our strategic priorities are to make sure all pupils meet their full potential, to shape education and skills provision around the needs of the Kent economy and improve services for the most vulnerable young people in Kent.

<http://www.kent.gov.uk/about-the-council/strategies-and-policies/education-skills-and-employment-policies/vision-and-priorities-for-improvement>

Kent's strategy for vulnerable learners

This strategy brings together the actions we are taking in partnership with schools to improve outcomes for vulnerable and disadvantaged children and young people. It also sets out examples of good practice in schools and strategies that are having some impact in narrowing achievement gaps and promoting greater social mobility.

<http://www.kent.gov.uk/about-the-council/strategies-and-policies/education-skills-and-employment-policies/kents-strategy-for-vulnerable-learners>

SEND Strategy

The aim of this strategy is to improve the educational, health and emotional wellbeing outcomes for all of Kent's children and young people with special educational needs and those who are disabled.

<http://www.kent.gov.uk/about-the-council/strategies-and-policies/education-skills-and-employment-policies/strategy-for-children-with-special-educational-needs-and-disabilities>

14-24 Learning, Employment and Skills Strategy

This is our strategy to make 14-24 year olds better qualified and more employable.

<http://www.kelsi.org.uk/support-for-children-and-young-people/our-strategies>

NEETs Strategy

This Strategy sets out our commitment to our most vulnerable young people to ensure that they are able to engage in education and training.

<http://www.kelsi.org.uk/support-for-children-and-young-people/our-strategies>

Kent Strategy for School Improvement

The strategy sets out clearly our responsibility in school improvement and also that of schools and how we work together to secure the best educational outcomes for children and young people. We anticipate that this will be of assistance to Headteachers and executive heads, heads of schools, governing bodies, sponsor organisations and diocesan directors.

<http://www.kent.gov.uk/about-the-council/strategies-and-policies/education-skills-and-employment-policies/kent-strategy-for-school-improvement>

Commissioning plan for education provision 2017-2021

The Commissioning Plan for Education Provision in Kent is a 5 year rolling plan which we update annually.

It shows how we will make sure there are:

- enough high quality education places
- places located in the right areas
- places for all learners.

The latest version highlights the need for the local authority to commission significant numbers of permanent places in Kent Primary and Secondary schools between 2017 and 2023.

To achieve this we are making changes to some existing schools, and commissioning new schools. Statutory guidance requires us to seek proposers to establish an academy/free school where the need for a new school is identified.

<http://www.kent.gov.uk/about-the-council/strategies-and-policies/education-skills-and-employment-policies/education-provision-plan>

The Early Years and Childcare Strategy

This strategy builds on significant success in the Early Years and childcare sector in Kent over the past decade. It details our priorities and targets for improvement in Early Years provision and outcomes for children by age 5, plus new approaches to achieving these. It incorporates our response to the changes the Government is introducing for early education and childcare and also comes at a time when we are developing more integrated early intervention and prevention services to support children and families, especially in the Early Years.

The main aims of this strategy are to:

- develop a more integrated approach to Early Years and childcare provision and services
- ensure better continuity of provision and services across the 0-5 age range
- ensure an increasing number of children are school ready at the end of the Early Years Foundation Stage
- mitigate the effect of poverty, inequality and disadvantage through the provision of high quality early education and childcare, including support for parents and carers and narrowing early development achievement gaps.

It is also designed to ensure a system wide approach to further continuous improvement in early education and childcare provision by developing more self-sustaining networks through collaboration and the use of traded services.

<http://www.kent.gov.uk/about-the-council/strategies-and-policies/education-skills-and-employment-policies/early-years-and-childcare-strategy-2016-2019>

Early Help and Preventative Services Strategy and Three Year Plan

This Strategy sets out a range of workforce development needs and expectations for improved working practices.

<http://www.kelsi.org.uk/support-for-children-and-young-people/our-strategies>

www.kelsi.org.uk

Please continue to visit the Kelsi website for key legislation, guidance and latest news and events available to educational professionals.



To request a digital version of the CYPE Service Directory, please contact EYPSsupportteam@kent.gov.uk